

VILLAGE OF WOLCOTT  
BOARD OF TRUSTEES  
VILLAGE HALL CONFERENCE ROOM  
DEPARTMENT HEAD MEETING

March 26, 2024

7:00 pm

Members Present: Mayor Chris Henner, Trustees: Dave Lewis, Dan Smith and Andrew Marshall, Misty Harper

Members Absent: None

Others Present: Ed Wazinski, Jerry Lasher, Toni M. Kellam, OIC Brian Ritchie, George Buckalew, Rosemarie Lewis, Jack Roberts, Eva Winter, Donna Graham, Liam Van Fleet, Ashten Smith, David Byrne.

Mayor Henner called the meeting to order at 7:00 pm with the Pledge of Allegiance.

Trustee Dan Smith made the motion to approve the new Residential water/sewer Service Application for 6108 East Port Bay rd. Trustee Misty Harper 2<sup>nd</sup> the motion. All present voted in favor.

**Fire Department-Chief Jerry Lasher**

See monthly report.

Jerry Lasher brought in the quotes for the new gas meters and quotes to repair the current gas meter. Jerry would like to have one of the gas meters ordered and in before sending the one out for repair.

Trustee Smith made the motion to order the Sensit Gas meter price \$2600.00 and Trustee Marshall 2<sup>nd</sup> the motion. All present voted in favor.

Trustee Smith made the motion to order the MSA Brand Gas meter price \$1125.00 Trustee Marshall 2<sup>nd</sup> the motion. All present voted in favor.

Jerry Also provided Quotes in the amount of \$3,672.40 for 2 Portable Ponds, the 1<sup>st</sup> one holds 2100 gallons of water and the 2<sup>nd</sup> holds 2500 gallons of water. The manufacturer ALF (Arnold Fire Equipment).

Trustee Smith made the motion to approve the quote for the 2 portable ponds in the amount of \$3,672.40. Trustee Harper 2<sup>nd</sup> the motion. All present voted in favor.

**Police Department-OIC Brian Ritchie**

See monthly report

**Highway Department-Chris Breen**

Not present at the meeting.

**Sewer Department-Tommy Mettler**

Not present at the meeting.

### **Water Department-Ed Wazinski**

Ed fixed a water service with the help of the highway department on Conklin Ave.

Ed spoke on the new service line we are putting in at 6108 East Port Bay Rd will need to have meter pit.

### **Approve RFQ and legal AD for RFQ provided by Municipal Solutions**

Trustee Smith made the motion to approve the RFQ. Trustee Harper 2<sup>nd</sup> the motion. All present voted in favor.

Trustee Smith made the motion to approve the legal AD for the RFQ. Trustee Harper 2<sup>nd</sup> the motion. All present voted in favor.

### **Landlord Registry**

Trustee Smith made the motion to send out the Landlord registry forms. Trustee Harper 2<sup>nd</sup> the motion. All present voted in favor.

### **Laberge Group invoice # 101214800002**

Trustee Smith made the motion to approve invoice #202314800002 in the amount of \$23,982.19 for the remaining balance of the interim study. Trustee Marshall 2<sup>nd</sup> the motion. All present voted in favor.

### **Post Meeting minutes at Bob's Market**

Trustee Smith said he is fine with posting the minutes at Bob's market if the employees want to come and pick them up at the office.

### **March 11, 2024 Budget Meeting Workshop Minutes**

Trustee Smith made the motion to approve the March 11<sup>th</sup>, 2024. Trustee Marshall 2<sup>nd</sup> the motion. All present voted in favor.

### **March 13<sup>th</sup>, 2024 Meeting Minutes**

Trustee Smith Made the motion to approve the March 13<sup>th</sup> 2024 meeting minutes. Trustee Harper 2<sup>nd</sup> the motion. All present voted in favor.

### **Facilities use request**

Trustee Lewis made motion to approve the birthday party at the Fire Hall on 5/4/2024 from 12pm-4pm. Trustee Marshall 2<sup>nd</sup> the motion. All present voted in favor.

Trustee Marshall made the motion to approve the facility use request at the village hall for the festival committee meeting on April 1st 2024 at 6pm. Trustee Harper 2<sup>nd</sup> the motion. All present voted in favor.

### **Mayor Henner**

The Mayor wanted to thank all the residents who came out to vote for the Dissolution vote and for the vote for the Trustee Re- Election. Also at any point in time the residents want to have a conversation with him or the board, please contact them. Mayor Henner is readily available and would like to have discussions with the residents.

- Fire truck is coming along quite well, we are going to make the grants dead line.
- We are moving forward with the Lake Plant Water Grant.

### **Misty Harper**

Is currently working on getting new a Play Ground at the water falls park. She spoke with the Masons and the Lion Club about helping out with the new paly ground. She is also looking into grants for the playground.

### **Dan Smith**

The community meeting is growing and it looks like we are going to have a Strawberry Festival with a Car Show. We have divided into sub committees to keep this moving forward.

- Vendor
- Parade
- Strawberries

Jerry Lasher asked Dan the time of the Parade because he is getting a lot of questions, Dan Confirmed the date so Jerry can start contacting other departments to see if they would like to join in the parade.

### **Dave Lewis**

Home Town hero banners keep coming in, we also have people/ groups who would also like to sponsor some so the banners. There is a list of sponsors.

### **Public**

George Buckalew asked about the water grant and what is the time line.

### **Executive Session**

Trustee Smith made the motion to move the meeting to executive session for a contractual matter at 7:39 pm. Trustee Lewis 2<sup>nd</sup> the motion. All present voted in favor.

Trustee Smith made the motion to move the meeting back to regular session at 8:15 pm. Trustee Lewis 2<sup>nd</sup> the motion. All present voted in favor.

### **Evoqua Quote**

Trustee Smith made the motion to approve the Evoqua Quote #240321DE01-R1 in the amount of \$3.18 a gallon and \$1200.00 a month. Trustee Lewis 2<sup>nd</sup> the motion. All present voted in favor.

### **Adjournment**

Trustee Smith made the motion to adjourn the meeting at 8:53pm. Trustee Lewis 2<sup>nd</sup> the motion. All present voted in favor.

The next regularly scheduled Village Board of Trustees Meeting will be held on April 9th, 2024 at 7:00pm in the Village of Wolcott Conference Room.

Respectfully Submitted,

*Toni Kellam*

Toni Kellam

Deputy Clerk-Treasurer