

VILLAGE OF WOLCOTT
BOARD OF TRUSTEES
VILLAGE HALL CONFERENCE ROOM
DEPARTMENT HEAD MEETING

May 28, 2024

Members Present: Mayor Chris Henner, Trustees: Dave Lewis, Dan Smith, Andrew Marshall, and Misty Harper

Others Present: Fran Acker, Ed Wazinski, Jerry Lasher, Chris Breen, Jack Roberts, Jessica Courtney, George Buckalew, Chris Trine, Matt Ohler and Peter Sterpe.

Mayor Henner called the meeting to order at 7:00 pm with the Pledge of Allegiance.

Fire Department-Chief Jerry Lasher

Chief Lasher provided 911 reports from Feb-April 2024.

Chief Lasher thanked the Village Board for their support during his tenure as Fire Chief.

Several complaints have been received regarding Cavallaro-Neubauer's cars parked in right away. This has been checked and parking is where it should be.

DEC started the planned work of Cahoon's parcel at the Fire Hall.

The Fire Chief commented on the good turnout for the Memorial Day Parade.

Police Department-OIC Brian Ritchie-absent

Highway Department-Chris Breen

Willow Lane was paved the week of May 20, 2024. Paving at Sunset and the location of the Dugout will be done next.

Mayor Henner asked to have the top coat on Auburn Street looked at.

Bob Crane is working with Chris Breen on this year's list of trees to be addressed. He will not cut down live trees.

Mayor Henner asked to have the vac truck used on the Village Parking Lots before the Strawberry festival.

Check in the amount of \$2,620.00 was received from Auction's International for the 1997 International Dump Truck previously declared as surplus by the Village of Wolcott.

Sewer Department-Tommy Mettler-absent

Water Department-Ed Wazinski

Mr. Wazinski stated the Water Department is handling calls that come into the Village Hall.

The Highway Department is taking care of various Village grounds.

Trustee Smith made the motion to approve Schmidt’s quote #Q192527 in the amount of \$1048.56 for qty (1) 1 ½ meter to be taken from FY 24-25 budget. Trustee Harper 2nd the motion. All present voted in favor.

The springs are starting to dry up. It is time for the Water Department to transition to the Lake Plant.

Justice Court

Trustee Smith made the motion to accept the February 2024 Court Audit. Trustee Lewis 2nd the motion. All present voted in favor.

Trustee Smith made the motion to accept the March 2024 Court Audit. Trustee Lewis 2nd the motion. All present voted in favor.

Village Clerk-Treasurer

Trustee Smith made the motion to accept and approve the updated Procurement Policy. Trustee Lewis 2nd the motion. All present voted in favor.

Meeting Minutes

Trustee Smith made the motion to accept and approve the minutes from the May 14, 2024 meeting. Trustee Marshall 2nd the motion. All present voted in favor.

Abstract #013

Trustee Smith made the motion to approve abstract #013 in the amount of 37,485.62 with vouchers numbered 639-665 and checks numbered 32784-32810. Total claims from the General Fund are \$14,969.98. Total claims from the Water Fund are \$3,595.35. Total claims from the Sewer Fund are \$18,920.29. Trustee Harper 2nd the motion. All present voted in favor.

Resolutions

Resolution No. 2024-11

WHEREAS, the Village of Wolcott is required by the New York State Law, section 5-520 of the Village Law of New York State to make additional appropriations on increase appropriations, and

WHEREAS, monies therefore, may be provided by transfer from the unexpected balance of an appropriation for contingencies, from unappropriated cash surplus on unappropriated revenues within a fund or by borrowing pursuant to the General Finance Law.

BE IT THEREFORE RESOLVED THAT the Village of Wolcott makes the following budgetary

Adjustments to the Water Fund:

A/C#	ITEM	DB.	CR.
F9010.8	State Retirement	\$ 1,000.00	

F9030.8	Social Security		\$ 1,000.00
F8320.4	Source of Supply/Power/Pumping-Contract	\$ 600.00	
F8310.4	Water Administration-Contractual		\$ 600.00
Total:		\$ 1,600.00	\$ 1,600.00

Adopted by the following vote:

Ayes: Mayor Henner, Trustees: Lewis, Smith, Marshall and Harper

Nays: None

Office of the Village Clerk

Village of Wolcott

County of Wayne

I hereby certify that I have compared the foregoing copy of a resolution with the original duly adopted by the above mentioned Board at a meeting held on the 28th day of May, 2024 and that the same is a true copy of said original and of the whole thereof.

In Witness Whereof, I have hereunto subscribed my name and affixed the official seal of the said Board, this 28th day of May, 2024.

Village Clerk

Resolution No. 2024-12

WHEREAS, the Village of Wolcott is required by the New York State Law, section 5-520 of the Village Law of New York State to make additional appropriations on increase appropriations, and

WHEREAS, monies therefore, may be provided by transfer from the unexpected balance of an appropriation for contingencies, from unappropriated cash surplus on unappropriated revenues within a fund or by borrowing pursuant to the General Finance Law.

BE IT THEREFORE RESOLVED THAT the Village of Wolcott makes the following budgetary

Adjustments to the Sewer Fund:

A/C#	ITEM	DB.	CR.
G8110.4	Sewer Administration-Contractual	\$ 2,570.00	
G8110.1	Sewer Administration-Personal Services		\$ 2,570.00
G8130.41	Sewage Treatment & Disposal-Mat & Supp	\$ 3,000.00	
G8130.42	Sewage Treatment & Disposal-Power		\$ 3,000.00

G9010.8	State Retirement	\$ 1,000.00	
G9030.8	Social Security		\$ 1,000.00
Total:		\$ 6,570.00	\$ 6,570.00

Adopted by the following vote:

Ayes: Mayor Henner, Trustees: Lewis, Smith Marshall and Lewis

Nays: None

Office of the Village Clerk

Village of Wolcott

County of Wayne

I hereby certify that I have compared the foregoing copy of a resolution with the original duly adopted by the above mentioned Board at a meeting held on the 28th day of May, 2024 and that the same is a true copy of said original and of the whole thereof.

In Witness Whereof, I have hereunto subscribed my name and affixed the official seal of the said Board, this 28th day of May, 2024.

Village Clerk

Resolution No. 2024-13

WHEREAS, the Village of Wolcott is required by the New York State Law, section 5-520 of the Village Law of New York State to make additional appropriations on increase appropriations, and

WHEREAS, monies therefore, may be provided by transfer from the unexpected balance of an appropriation for contingencies, from unappropriated cash surplus on unappropriated revenues within a fund or by borrowing pursuant to the General Finance Law.

BE IT THEREFORE RESOLVED THAT the Village of Wolcott makes the following budgetary Adjustments to the General Fund:

A/C#	ITEM	DB.	CR.
A1110.1	Village Justice-Personal Services	\$ 1,000.00	
A1110.4	Village Justice-Contractual		\$ 1,000.00
A5110.4	Street Maintenance-Contractual	\$ 2,883.00	
A1325.1	Clerk/Treasurer-Personal Services		\$ 2,130.00
A1325.4	Clerk/Treasurer-Contractual		\$ 270.00
A1440.4	Engineer-Contractual		\$ 483.00

A3410.43	Fire Department-Heat	\$ 2,300.00	
A3410.42	Fire Department- Electricity		\$ 2,300.00
A5142.1	Snow Removal-Personal Services	\$ 5,500.00	
A5142.4	Snow Removal-Contractual		\$5,500.00
A9010.8	State Retirement	\$ 4,050.00	
A9030.8	Social Security		\$ 4,050.00
Total:		\$15,733.00	\$15,733.00

Adopted by the following vote:

Ayes: Mayor Henner, Trustees: Lewis, Smith, Marshall and Harper

Nays: None

Office of the Village Clerk

Village of Wolcott

County of Wayne I hereby certify that I have compared the foregoing copy of a resolution with the original duly adopted by the above mentioned Board at a meeting held on the 28th day of May, 2024 and that the same is a true copy of said original and of the whole thereof.

In Witness Whereof, I have hereunto subscribed my name and affixed the official seal of the said Board, this 28th day of May, 2024.

Village Clerk

Facilities use request

Trustee Smith made motion to approve the use of Northup Park on October 31, 2024 from 5:00pm-8:00pm by Sara Everett for Halloween events. Trustee Harper 2nd the motion. All present voted in favor.

Mayor Henner

Mayor Henner has received quotes on new playground equipment. Mr. Sterpe inquired as to what would happen to old equipment. Trustee Harper stated the current equipment is for the toddler’s age group so it would remain in the park. The proposed upgrades are for older aged children.

The Highway Department is working on mowing properties that are outside of codes. There are a couple of properties the village cannot maintain because they are currently handled by Wayne County.

The Mayor stated the Strawberry Festival is coming along quickly. Also, the flowers around the village have been taken care of.

Misty Harper

Nothing at this time.

Trustee Marshall

Trustee Marshall has received the price of \$6,800 for 2 lighted speed limit signs. These are the same that are currently used in the Village of Wolcott. Trustee Lewis made the motion to purchase 2 more speed signs at the price of \$6,800.00 for 2. Trustee Smith 2nd the motion. All present voted in favor. It was suggested these be posted on Auburn Street and Owego Street.

Dan Smith

Nothing at this time

Dave Lewis

Trustee Lewis stated more Hometown Hero Banner applications are still coming in for processing.

Time for Public

George Buckalew asked if dog complaints count towards the property abatement nuisance law. This continues to be an ongoing issue in some areas of the Village.

Chris Trine thanked the Highway Department for addressing the “ponding” issue on his street that was mentioned at a previous Village Board meeting.

The Village Trustees complimented Peter Sterpe on a successful 1st Pickin in the Park which he put together on May 23, 2024.

Executive Session

Trustee Smith made the motion to move the meeting to executive session for a contractual matter at 7:28 pm. Trustee Lewis 2nd the motion. Clerk-Treasurer Acker was asked to stay. All present voted in favor.

Trustee Lewis made the motion to move the meeting back to regular session at 8:13 pm. Trustee Harper 2nd the motion. All present voted in favor.

Purchase of 2002 Freightliner

Trustee Smith made the motion to approve Trustee Marshall purchasing a 2002 Freightliner FLD112 with 82,000 miles for the Highway Department in an amount not to exceed \$20,000.00. Trustee Marshall 2nd the motion. All present voted in favor.

Parks

Trustee Smith made the motion to approve purchase of the Lucky Star playground Equipment from vendor The Amish Peddler not to exceed the amount of \$23,135.00. Trustee Lewis 2nd the motion. All present voted in favor. Trustee Harper will reach out to the vendor to place the order. The Village Trustees would like to have installed by June 15, 2024 to coincide with the Strawberry Festival. Trustee Harper will inquire if this is possible.

Water Plant RFQ

The LaBerge Group and Clark Patterson Lee were the 2 RFQ's received. Trustee Smith made the motion to accept Clark Patterson Lee's RFQ for the water plant improvement project. Trustee Lewis 2nd the motion. Trustees Marshall and Harper voted nay for Clark Patterson Lee and wanted to award to The LaBerge Group. Trustees Smith and Lewis along with Mayor Henner voted in favor of Clark Patterson Lee.

Trustee Smith made the motion to have the 2 new speed signs previously approved to purchase be paid out of ARPA funds. Trustee Lewis 2nd the motion. All present voted in favor.

Adjournment

Trustee Smith made the motion to adjourn the meeting at 8:32pm. Trustee Lewis 2nd the motion. All present voted in favor.

The next regularly scheduled Village Board of Trustees Meeting will be held on June 11th, 2024 at 7:00pm in the Village of Wolcott Conference Room.

Respectfully Submitted,

Fran Acker

Clerk-Treasurer