

VILLAGE OF WOLCOTT
BOARD OF TRUSTEES
VILLAGE HALL CONFERENCE ROOM
DEPARTMENT HEAD MEETING

April 22, 2025

Members Present: Mayor Chris Henner, Trustees: Dave Lewis, Dan Smith, Andrew Marshall and Misty Harper.

Others Present: Fran Acker, Eva Banas-Duncan, Jack Roberts, Ryan Henry, Chris Breen, , Ed Wazinski, George Buckalew, Matt Ohler, SkyHigh Smoke Shop, Andrea Blankenberg, Bonny Milan, Melissa Castillo, Abdul Al Hariri and Donatello Lazarati, Esq.

Mayor Henner called the meeting to order at 7:00 pm with the Pledge of Allegiance.

Fire Department-Ryan Henry

No 911 report due to vacations at the Wayne County 911 center. Fire Chief Henry reported the department had 36 runs. Also, the members had meetings and attended trainings.

The truck maintenance is moving along. Truck #36 needs repairs and will be done by Reed's Garage.

Mayor Henner asked Fire Chief Henry if he was aware of new radio system from the county. Fire Chief Henry said he knew it was being reviewed but would be at least a couple of years before any approvals for replacement and that the current radios are still be used.

Police Department-OIC Brian Ritchie-absent

Highway-Chris Breen

Mr. Breen stated work on the crosswalk by the Library has begun as a project by partnering with Finger Lakes Community Action-Safe communities partnership.

Sewer Department-Tommy Mettler-absent

Water Department-Ed Wazinski

Mr. Wazinski stated the annual water quality report is completed.

Schmidt's is working on an estimate for Badger Meter Bases.

Trustee Smith made the motion to accept the Annual Drinking Water Quality Report for 2024. Trustee Marshall 2nd the motion. All present voted in favor. The report will be posted on the Village of Wolcott website and a notice on the back of the June water/sewer bill where the report can be found.

Digging of water main on Conklin and Wright Streets will be happening for the new construction on Lake Ave.

Code Enforcement

Trustee Harper made the motion to accept and approve the passing of LL 1-2025 which replaces LL 2-2019. Trustee Smith 2nd the motion. All present voted in favor.

Abdul Al Hariri and his attorney was present again to ask when their Smoke Shop at 12039 Main Street could reopen. Mayor Henner has spoken to the Village Attorney earlier in the day. No re-opening due to pending legal action.

Trustee Smith made the motion to accept the monthly Code Enforcement report. Trustee Marshall 2nd the motion. All present voted in favor.

Justice Court

Trustee Smith made the motion to accept and approve the November 2024 monthly court audit. Trustee Lewis 2nd the motion. All present voted in favor.

Trustee Smith made the motion to accept and approve the December 2024 monthly court audit. Trustee Lewis 2nd the motion. All present voted in favor.

Village Clerk/Treasurer

The public hearing for the village budget was held on April 8th at 6:30PM with only one Village resident in attendance. Trustee Smith made the motion to adopt the 25-26 Village Budget as ready for presentation at the April 8, 2025 public hearing. Trustee Marshall 2nd the motion. All present voted in favor.

All invoices and receipts for FYE 2025 must be received by Clerk-Treasurer Acker by May 26, 2025 for fiscal year payment.

Trustee Smith made a motion to accept and approve the March 2025 Treasurer's report and financials. Trustee Lewis 2nd the motion. All present voted in favor.

Mayor Henner reminded everyone that any village water/sewer bills and property maintenance bills remaining unpaid as of May 1, 2025 will be relieved on the Village of Wolcott taxes. This notice is also on the back of the March 2025 water/sewer bill and referenced on the Village of Wolcott website.

Meeting Minutes

Trustee Smith made the motion to accept the April 8, 2025 budget public hearing minutes. Trustee Lewis 2nd the motion. All other present voted in favor.

Trustee Smith made the motion to accept the April 8, 2025 Annual Organizational meeting minutes. Trustee Marshall 2nd the motion. All other present voted in favor.

Trustee Smith made the motion to accept the April 8, 2025 Village Board Meeting minutes. Trustee Lewis 2nd the motion. All present voted in favor.

Resolutions

Resolution No. 2025-11

WHEREAS, the Village of Wolcott is required by the New York State Law, section 5-520 of the Village Law of New York State to make additional appropriations on increase appropriations, and

WHEREAS, monies therefore, may be provided by transfer from the unexpected balance of an appropriation for contingencies, from unappropriated cash surplus on unappropriated revenues within a fund or by borrowing pursuant to the General Finance Law.

WHEREAS, the Village of Wolcott approved budgetary adjustments to the General Fund on Resolution 2025-6 at a board meeting January 28, 2025;

AND WHEREAS, the adjustment should have been to recognize expenditures that should have happened in FYE 2024.

NOW, THEREFORE, upon motion made by Trustee and seconded by Trustee is shall hereby be

RESOLVED THAT the Village of Wolcott make the following Budgetary Modifications to correct adjustments done per Resolution 2025-6 and to recognize Prior Year expenditures:

| A/C# | ITEM | DB. | CR. |
|---------|--------------------------------|------------|------------|
| A3120.4 | Police Contractual | \$ 410.56 | |
| A3410.4 | Fire Department-Contractual | | \$ 260.33 |
| A5110.4 | Street Maintenance-Contractual | | \$ 225.00 |
| A8015.4 | Prior Year Adjustments | | \$ 895.89 |
| A3120.4 | Police Contractual | \$ 410.56 | |
| A3410.4 | Fire Department-Contractual | | \$ 260.33 |
| A5110.4 | Street Maintenance-Contractual | | \$ 225.00 |
| A8015.4 | Prior Year Adjustments | | \$ 895.89 |
| Total: | | \$1,791.78 | \$1,791.78 |

Adopted by the following vote:

Ayes: Mayor Henner, Trustees: Lewis, Smith Marshall and Harper

Nays: None

Office of the Village Clerk

Village of Wolcott

County of Wayne

I hereby certify that I have compared the foregoing copy of a resolution with the original duly adopted by the above mentioned Board at a meeting held on the 22nd day of April, 2025 and that the same is a true copy of said original and of the whole thereof.

In Witness Whereof, I have hereunto subscribed my name and affixed the official seal of the said Board, this 22nd day of April, 2005.

Village Clerk

Facility Use Request

Trustee Smith made the motion to approve Northup Park and bandstand use request by the Wolcott Council of Churches on May 1st, 2025 from 11:30am-1:00 pm for National Day of Prayer. Trustee Harper 2nd the motion. All others present voted in favor.

Trustee Smith made the motion to approve Northup Park and bandstand use request by the Wolcott Council of Churches July 13-17th, 2025 from 6:00-8:00 pm for VBS. Trustee Harper 2nd the motion. All others present voted in favor.

Trustee Smith made the motion to approve Northup Park and bandstand use request by the Wolcott Council of Churches on Aug.31, 2025 from 10:00 am-noon for a Labor Day Service. Trustee Harper 2nd the motion. All others present voted in favor.

Andrea Blankenberg

Andrea Blankenberg presented a proposal to the Village Board to have a carnival. She has been putting together a committee and has been reaching out to community residents and businesses. Mayor Henner asked if she has researched any ride companies. Ms Blakenberg has reached out to a couple and both stated can't be on busy time (ex 4th of July). The aim is for 2026. Mayor Henner made her aware that Clerk Acker has reached out to the Village's insurance coverage for what is needed and coverage information. Trustee Smith asked if Andrea could be at the next festival committee meeting scheduled for May 19, 2025 at 6:00pm.

Mayor Henner

Mayor Henner stated paperwork for the Water Plant grant is being worked on.

Oil and Stone for Oswego Street and shimming on Wilson Street are road projects for this summer.

Mayor Henner asked for a map from Draper Street to Washington into the mobile home park.

Trustee Harper

Trustee Smith made the motion to accept and pass the Safe Routes to Everyday Destinations Policy for partnership with Finger Lakes Community Action Program. Trustee Marshall 2nd the motion. All present voted in favor.

Trustee Marshall

Trustee Marshall has been working on getting the recently purchased Police Tahoe in service. The lettering is scheduled for May 1, 2025.

Trustee Smith

Trustee Smith discussed the status of the upcoming Strawberry Festival. The Festival Committee agreed to increase the number of vendors again to 95. Don Camp is providing the bounce house. Clerk Acker reminded Trustee Smith of requirements needed by the insurance company for the bounce house. Deputy-Clerk Banas-Duncan will review requirements from the insurance company and get needed information.

Trustee Lewis

Trustee Lewis mentioned the Hometown Heroes Banners will be up before Memorial Day.

He again asked for an update on speed signs on Draper Street for a possible new school zone. Mayor Henner stated he spoke with Police Officer Costello who is supposed to be reaching out to Trustee Lewis.

Time for the Public

George Buckalew addressed the Village Board with concerns of the traffic on Lake Ave, stating it turned into a race track. Speeding has gotten progressively worse and he asked for more police presence on occasion. Mayor Henner will make the Village Police Department aware of the situation.

Mr. Buckalew stated the new construction on Lake Ave is pumping out their basement into the road with no catch basin. Code Enforcement Officer Sawtelle will be asked to research codes regarding a drain into storm sewers.

The owners of SkyHigh Smoke shop were present to ask about re-opening. Mayor Henner again explained after his conversation with the Village Attorney, there would be no reopening at this point. The Village Clerk will reach out to them if something changes.

Trustee Smith made the motion to move the meeting into executive session at 7:30 pm for Contractual and personnel issues. Trustee Lewis 2nd the motion. Clerk Treasurer Acker was asked to stay. All present voted in Favor. Trustee Smith made the motion to move back to regular session at 8:09 PM. Trustee Harper 2nd the motion. All present voted in favor.

Trustee Marshall made a motion to declare the 2012 Tahoe in the Police Department as surplus. This will be put on Auctions International once taken out of service. Trustee Smith 2nd the motion and all present voted in favor.

Trustee Smith made the motion to proceed with number 3 of the Welcome to Wolcott Banners from Pilat Graphics. Trustee Marshall 2nd the motion. All present voted in favor.

#1



Welcome To The Village Of Wolcott



Welcome To The Village Of Wolcott



#2



Welcome To The Village Of Wolcott



Welcome To The Village Of Wolcott



#3



WELCOME TO THE VILLAGE OF WOLCOTT



WELCOME TO THE VILLAGE OF WOLCOTT



#4



Welcome To The VILLAGE OF WOLCOTT



Welcome To The VILLAGE OF WOLCOTT



Adjournment

Trustee Smith made the motion to adjourn the meeting at 8:17pm. Trustee Harper 2nd the motion. All present voted in favor.

Respectfully Submitted,

Fran Scher

Clerk- Treasurer