

VILLAGE OF WOLCOTT
BOARD OF TRUSTEES
VILLAGE HALL CONFERENCE ROOM
DEPARTMENT HEAD MEETING

August 12, 2025

Members Present: Mayor Chris Henner, Trustees: Dave Lewis, and Andrew Marshall.

Members Absent: Trustees: Dan Smith and Misty Harper

Others Present: Fran Acker, Eva Banas-Duncan, Ed Wazinski, Jack Roberts, Tommy Mettler, Chris Breen and Jerry Lasher.

Mayor Henner called the meeting to order at 7:00 pm with the Pledge of Allegiance.

Fire Department-Jerry Lasher

Fire Chief Lasher relayed the message to the Village Board from the family of James Flynn Sr. thanking them for allowing use of the Fire Hall at the last minute to honor his recent passing. Mayor Henner recognized Mr. Flynn's more than 50 years of service with the Wolcott Fire Department.

36 children attended the Fire Department's training, which include fire extinguishers, how to leave a burning house, and other fire safety tips. There were also EMS personnel and K-9 officers. Children in attendance ranged from 6-13 years along with parents and teachers. Local schools continue to cancel Fire Safety week since COVID-19.

The annual ladder testing is completed. Everything went well, with only 1 rope issue on the extension ladder.

See 911 monthly report.

Pete Gillette was top responder.

Mayor Henner reached out to Kreher's Egg Farm regarding the number of false alarms. He proposed they put the system in standby during the day. Fire Chief Lasher has also spoke with the facilities manager and the FD will be notified when it is a false alarm so Fire Chief Lasher can call off the tone.

Mayor Henner made the motion to accept J. Whittaker's letter of resignation with the Fire Department. Trustee Marshall 2nd the motion. All present voted in favor. Fire Chief Lasher stated the Fire Department by-laws requires a new vote. A special election is scheduled for Thursday August 14, 2025 for President, Vice President and with the passing of Jim Flynn, Fire Police.

Police Department-OIC Brian Ritchie-absent

Highway-Chris Breen

Shim-Paving has started on Wilson and Washington Streets. Work on Oswego Street will start August 13, 2025.

“Volunteers needed” for the Fire Department signs have been hung as asked by J. Whittaker at a previous meeting.

The Highway Department is up to date with hanging Hometown Hero Banners.

Mayor Henner made the motion to approve Suit-Kote Estimate not to exceed \$36,000.00 for surface treating on Wilson to New Hartford, Washington to Draper-trailer park entrance, Oswego to Cemetery-30 MPH Limit, and Mill Street to Cemetery St.-NAPA using CHIPS funds. Trustee Marshall 2nd the motion. All present voted in favor.

Sewer Department-Tommy Mettler

Tommy Mettler reported there was an issue with the Route 89 Pump Station. He and Tim Jones from the Highway Department pulled it apart to see if a mop head was causing the issue and nothing was found. Flushing will be done again in another week and Mr. Mettler will see what happens with the pumps then. He reached out to Plantech to inquire on any warranty and is waiting for a response back. Mr. Mettler stated when using a single pump, it works fine.

Tommy Mettler stated he spoke with Gary at Pomona and all lines are being researched. Issues should be resolved the first week in September.

Mayor Henner asked Mr. Mettler to reach out to Jeff Warrick to clean out trenches to help with drainage.

Water Department-Ed Wazinski

Trustee Marshall made the motion to accept quote from Zenner USA in the amount not to exceed \$3,400.00 for meter, spool, gaskets, and nuts and bolts for the Whiskey Hill master pit in order to read WCWSA water usage. Trustee Lewis 2nd the motion. All present voted in favor.

The Water department has transitioned to pumping water from the Lake Plant due to the water level at the springs is lower.

Deputy Clerk-Treasurer Banas-Duncan presented the Village Board with the current shut off list. Mayor Henner expressed the need to pay to prevent water from being shut off.

Code Enforcement

Mayor Henner made the motion to accept and approve the July 2025 monthly Code Department Report. Trustee Marshall 2nd the motion. All present voted in favor.

Justice Court

Trustee Marshall made the motion to accept the April 2025 monthly court audit. Trustee Lewis 2nd the motion. All present voted in favor.

Village Clerk/Treasurer

The Village of Wolcott was awarded \$50,000.00 in Federal Funding under the FY2022 Cybersecurity Grant Program and is administered by the NYS DHSES.

The Village of Wolcott has received information regarding the option to opt out of Real Property Tax Law 487. A local law will be proposed.

Tax collections as of August 12, 2025=\$659,095.17 which includes \$849.97 is penalties.

The Annual Financial Report for FYE2025 has been submitted by Clerk-Treasurer Acker to the NYS OSC.

Trustee Marshall made the motion to pre-pay SOS Contracting, Inc Invoice in the amount of \$11,000.00 for replacement of the Gazebo roof previously obligated with ARPA funds. Trustee Lewis 2nd the motion. All present voted in favor.

Mayor Henner made the motion to accept corrections made to previously approved Resolution 2025-15 to remove accounts not needing to be adjusted (Account A9901.9-Interfund Transfers & Account A511-Estimated Revenues). Trustee Marshall 2nd the motion. All present voted in favor.

Trustee Marshall made the motion to accept corrections made to the previously approved Resolution 2025-16 which had incorrect amounts footed in the total. Previously presented as a total of \$3,810.00 and should have been a total of \$16,733.00. Trustee Lewis 2nd the motion. All present voted in favor.

A refund check in the amount of \$526.00 was received from Eastern Shore due to the removal of the 2012 Police Tahoe.

Trustee Marshall made the motion to accept and approve the June 2025 Treasurer's report and financials. Trustee Lewis 2nd the motion. All present voted in favor.

Trustee Marshall made the motion to accept and approve the July 2025 Treasurer's report and financials. Trustee Lewis 2nd the motion. All present voted in favor.

Trustee Marshall made the motion to accept and approve the Village of Wolcott Cash Receipts Policy. Trustee Lewis 2nd the motion. All present voted in favor.

Trustee Marshall made the motion to accept and approve the Village of Wolcott Cash Disbursement Policy. Trustee Lewis 2nd the motion. All present voted in favor.

Meeting Minutes

Trustee Marshall made the motion to accept and approve the July 8, 2025 Department Head Meeting minutes. Trustee Lewis 2nd the motion. All other present voted in favor.

Abstract #003

Trustee Marshall made the motion to approve Abstract #003 in the amount of \$74,041.95 with vouchers numbered 97-147. Total claims from the General Fund are \$40,048.27. Total claims from the Water Fund are \$10,958.68. Total claims from the Sewer Fund are \$23,041.95. Trustee Lewis seconded the motion. All present voted in favor.

Resolutions

Trustee Marshall made the motion to approve Resolution 2025-19. Trustee Lewis 2nd the motion.

Resolution 2025-19

Authorization to File Grant Application for 2025-26

JCAP

Introduced by:

WHEREAS, the Justice Court Assistance Program (JCAP) was established in 1999 to provide some State assistance to Town and Village Courts; and

WHEREAS, the Wolcott Village Court has received an invitation to apply for grant funding assistance under the Justice Court Assistance Program; therefore

BE IT RESOLVED THAT the Board of the Village of Wolcott authorizes the Village of Wolcott Court to apply for a JCAP grant in the 2025-2026 grant cycle up to \$30,000.

Adopted by the following vote:

Ayes: Mayor Henner, Trustees: Lewis and Marshall

Nays: None:

Absent: Trustees: Smith and Harper

Office of the Village Clerk

Village of Wolcott

County of Wayne

I hereby certify that I have compared the foregoing copy of a resolution with the original duly adopted by the above mentioned Board at a meeting held on the 12th day of August, 2025 and that the same is a true copy of said original and of the whole thereof.

In Witness Whereof, I have hereunto subscribed my name and affixed the official seal of the said Board this 12th day of August, 2025.

Village Clerk

Mayor Henner

Mayor Henner has reached out to Eric Weiss at Clark Patterson Lee for an update on the contract for the water grant. He has had no response as of this meeting.

The Mayor recognized that SOS Contracting replaced the roof on the Northup Park Gazebo.

The Mayor announced roadwork would be starting on Wilson, Washington, Oswego and Mill Streets and asked for people to be courteous to all those working on the streets.

Trustee Harper-Absent

Trustee Marshall

Nothing at this time.

Trustee Smith-Absent

Trustee Lewis

Trustee Lewis asked about an update on trees throughout the village that need to be removed. Chris Breen is waiting for a response from Bob Crane's Tree Service. A question was asked about replacing trees. Tommy Mettler will get some contact information for Wayne County Soil and Water.

Time for Public

Jerry Lasher-Fire Chief, stated Randy Middleton would like to remain a member of the Fire Department even though he is moving outside of the district. The Fire Department Members will be voting on this at their meeting on Thursday, August 14, 2025. Mayor Henner made the motion to approve Mr. Middleton's continued membership. Trustee Marshall 2nd the motion. All present voted in favor.

Executive Session

Mayor Henner made the motion to move the meeting into executive session at 7:40 pm for a Personnel and Contractual issue. Trustee Lewis 2nd the motion. Water Department Head Ed Wazinski remained and Clerk -Treasurer Acker was asked to stay. All present voted in Favor. Mr. Wazinski left the session at 8:13 pm. Trustee Marshall made the motion to move back to regular session at 8:25 pm. Trustee Lewis 2nd the motion. All present voted in favor.

Trustee Marshall made the motion to have Trustee Harper perform annual Clerk-Treasurer/Tax Collector review. Trustee Marshall 2nd the motion. All present voted in favor.

Mayor Henner made the motion for Clerk-Treasurer Acker to get gift basket items for the 2025 NYCOM Fall Training School. Trustee Lewis 2nd the motion. All present voted in favor.

Trustee Lewis made the motion to approve the union members to move ahead with a vote to change from Teamsters Health Insurance to Wayne County's, keeping the current Davis eye and current dental insurance. Trustee Marshall 2nd the motion. All present voted in favor.

Adjournment

Trustee Marshall made the motion to adjourn the meeting at 8:42 pm. Trustee Lewis 2nd the motion. All present voted in favor.

Respectfully Submitted,

Fran Lasher

Clerk- Treasurer