

VILLAGE OF WOLCOTT
BOARD OF TRUSTEES
VILLAGE HALL CONFERENCE ROOM
DEPARTMENT HEAD MEETING
December 9, 2025

Members Present: Mayor Chris Henner, Trustees: Dave Lewis, and Andrew Marshall.

Members absent: Misty Harper and Dam Smith

Others Present: Fran Acker, Eva Banas-Duncan, Chris Breen, Tommy Mettler, George Buckalew, Jack Roberts, Mr. and Mrs. Lewis.

Mayor Henner called the meeting to order at 7:00 pm with the Pledge of Allegiance.

Deb Lewis

Mrs. Lewis voiced her concerns about Save-a-lot. She is in the process of writing letters to the owners and encouraged others to do the same. Mrs. Lewis doesn't feel the current owners are serving the community in their best interest. She stated Brian Manktelow was also contacted who stated he would take a walk through the store to see if any government aid is available to assist.

Fire Department-Jerry Lasher - absent

Police Department-OIC Brian Ritchie-absent

Highway-Chris Breen

Mayor Henner asked when the ice rink would be assembled for this winter. Mr. Breen is waiting for the ground to get hard.

Sewer Department-Tommy Mettler

Chamberlain has finished the annual aerators cleaning.

Mr. Mettler is working on emptying the EQ tank.

Water Department-Ed Wazinski - absent

Trustee Lewis made the motion to waive the penalties on W/S account #01060 in the amount of \$38.13. Trustee Marshall 2nd the motion. All present voted in favor.

Code Enforcement

Trustee Lewis made the motion to accept the October and November 2025 Code Enforcement Reports. Trustee Marshall 2nd the motion. All present voted in favor.

Trustee Lewis made the motion to schedule a public hearing on January 13, 2026 at 6:30 pm, in an effort to amend §42-15, Subsection B to include any civil penalty not paid within 15 days will be assessed

against the property and collected in the manner prescribed for the collection of real property, or recoverable in an action instituted by the Village Board or at the request of the Code Enforcement Officer. Trustee Marshall 2nd the motion. All present voted in favor.

Village Clerk/Treasurer

Trustee Lewis made the motion to prepay 2026 NYSLRS annual invoices to take advantage of discount if paid by December 15, 2025. ERS invoice = \$92,832.00 and PFRS = \$31,385. Trustee Marshall 2nd the motion. All present voted in favor.

Clerk-Treasurer Acker will be reaching out to Trustee Harper to perform an annual Tax Collectors Review.

Trustee Lewis made the motion to accept the October 2025 Treasurer's Report and financials. Trustee Marshall 2nd the motion. All present voted in favor.

Meeting Minutes

Trustee Lewis made the motion to accept and approve the October 28, 2025 Department Head meeting minutes. Trustee Marshall 2nd the motion. All present voted in favor.

Trustee Lewis made the motion to accept and approve the November 11, 2025 Department Head meeting minutes. Trustee Marshall 2nd the motion. All present voted in favor.

Trustee Lewis made the motion to accept and approve the November 21, 2025 special meeting minutes. Trustee Marshall 2nd the motion. All others present voted in favor.

Abstract #007

Trustee Lewis made the motion to approve abstract #007 in the amount of \$47,903.22 with vouchers numbered 294-325. Total claims from the General Fund are \$33,282.10. Total claims from the Water Fund are \$8,224.59. Total claims from the Sewer Fund are \$6,396.53. Trustee Marshall seconded the motion. All present voted in favor.

Resolutions

Trustee Lewis made the motion to approve Resolution #2025-24. Trustee Marshall 2nd the motion. All present voted in favor.

Resolution No. 2025-24

Amendment to Correct Wording on Resolution 2024-9 Regarding ARPA Funds

WHEREAS, the Village of Wolcott may, by the New York State Law, section 5-520 subdivision 4- of the Village Law of New York State, Notwithstanding the provision of subdivision four of this section, grants in aid from the state and federal governments which are required to be expended for particular objects or purposes, may be appropriated at any time by resolution of the board of trustees at any time for such object or purpose, and

WHEREAS, the Village of Wolcott has obtain ARPA funds (American Rescue Plan Act), and

WHEREAS, the Village of Trustees obligated \$29,168.00 to fund the balance needed after the CDBG

Grant to obtain a new fire truck, and

BE IT THEREFORE RESOLVED THAT the budget may be modified to represent such grant, the Village of Wolcott makes the following budgetary modifications to the General Fund:

A/C#	ITEM	DB.	CR.
A4960	Emergency Disaster Assistance	\$29,168.00	
A3410.2	Fire Department, Equipment		\$29,168.00
Total:		\$ 29,168.00	\$ 29,168.00

Adopted by the following vote:

Ayes: Mayor Henner, Trustees: Lewis and Marshall

Nays: None

Absent: Trustees Smith and Harper

Office of the Village Clerk

Village of Wolcott

County of Wayne

I hereby certify that I have compared the foregoing copy of a resolution with the original duly adopted by the above mentioned Board at a meeting held on the 9th day of December, 2025 and that the same is a true copy of said original and of the whole thereof.

In Witness Whereof, I have hereunto subscribed my name and affixed the official seal of the said Board, this 9th day of December, 2025.

Trustee Lewis made the motion to approve Resolution #2025-25. Trustee Marshall 2nd the motion. All present voted in favor.

Village Clerk

Resolution No. 2025-25

Budget Modification-ARPA Funds

WHEREAS, the Village of Wolcott may, by the New York State Law, section 5-520 subdivision 4- of the Village Law of New York State, Notwithstanding the provision of subdivision four of this section, grants

in aid from the state and federal governments which are required to be expended for particular objects or purposes, may be appropriated at any time by resolution of the board of trustees at any time for such object or purpose, and

WHEREAS, the Village of Wolcott has obtain ARPA funds (American Rescue Plan Act), and

WHEREAS, the Village of Trustees obligated ARPA funds to fund the playground equipment and grills for Falls Park, and

BE IT THEREFORE RESOLVED THAT the budget may be modified to represent such expenditures, the Village of Wolcott makes the following budgetary modifications to the General Fund:

A/C#	ITEM	DB.	CR.
A4960	Emergency Disaster Assistance	\$16,900.00	
A7110.4	Parks-Contractual		\$16,900.00
	Total:	\$ 16,900.00	\$16,900.00

Adopted by the following vote:

Ayes: Mayor Henner, Trustees: Lewis and Marshall

Nays: None

Absent; Trustee; Smith and Harper

Office of the Village Clerk

Village of Wolcott

County of Wayne

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Village Clerk

Trustee Lewis made the motion to approve Resolution #2025-26. Trustee Marshall 2nd the motion. All present voted in favor.

Resolution No. 2025-26

Modify Budget- Expenditures for JCAP Grant

WHEREAS, the Village of Wolcott may, by the New York State Law, section 5-520 subdivision 4- of the Village Law of New York State, Notwithstanding the provision of subdivision four of this section, grants in aid from the state and federal governments which are required to be expended for particular objects or purposes, may be appropriated at any time by resolution of the board of trustees at any time for such object or purpose, and

WHEREAS, the Village of Wolcott has received JCAP funding, and

WHEREAS, the Village of Wolcott previously passed Resolution 2025-20 but referenced an incorrect account, and

BE IT THEREFORE RESOLVED THAT the budget may be modified to represent current expenditures of such grant and also amends Resolution 2025-20, the Village of Wolcott makes the following budgetary modifications to the General Fund:

A/C#	ITEM	DB.	CR.
A599	Appropriated Fund Balance	\$2,523.80	
A1110.41	Village Justice-JCAP		\$2523.80
Total:		\$2,523.80	\$2,523.80

Adopted by the following vote:

Ayes: Mayor Henner, trustees: Lewis and Marshall

Nays: None

Absent: Trustees: Smith and Harper

Office of the Village Clerk

Village of Wolcott

County of Wayne

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Village Clerk

Trustee Lewis made the motion to approve Resolution #2025-27. Trustee Marshall 2nd the motion. All present voted in favor.

Resolution No. 2025-27

Wayne County Health Care Plan Trust

WHEREAS, the Village of Wolcott shall, by Article XV of the Collective Bargaining Agreement with Teamsters Local 118, provide full-time employees with health insurance, and

WHEREAS, if the cost of health insurance increases by at least 5% both the Village and the Teamsters Local 118 shall discuss other options and any changes must be mutually agreed upon, and

WHEREAS, the Village of Wolcott would like to become a member of the Wayne County Health Care Plan Trust, and

WHEREAS, the Village of Wolcott expressly agrees to be bound by the terms and conditions of the Wayne County Health Care Plan Trust, and

Whereas, either the Mayor (Chris Henner) or Village Clerk-Treasurer (Fran Acker) are authorized to sign the agreement as designated municipal representatives, and

NOW, THEREFORE, BE IT RESOLVED THAT the Wolcott Village Board of Trustees approve membership in the Trust and agrees to be bound by the terms and conditions of the Wayne County Health Care Plan Trust.

Adopted by the following vote:

Ayes: Mayor Henner, Trustees: Lewis and Marshall

Nays: None

Absent: Trustees: Smith and Harper

Office of the Village Clerk

Village of Wolcott

County of Wayne

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In Witness Whereof, I have hereunto subscribed my name and affixed the official seal of the said Board, this 9th day of December, 2025.

Village Clerk

Mayor Henner

Chamberlain is ready for the tap at Kreher's Poultry Farm.

Mayor Henner announced North Wolcott Christian Church will be holding a food give a way of 100 boxes on December 12th, starting 9:00 am at Harmony Studio.

Mayor Henner stated the annual parade and tree lighting went well.

Trustee Harper - absent

Trustee Marshall

Nothing at this time.

Trustee Smith-absent

Trustee Lewis

Nothing at this time

Time for the Public

George Buckalew asked about the sidewalk at the new build on Lake Ave. The Codes Department did send out a notification to the owners.

Executive Session

Trustee Marshall made the motion to move the meeting into executive session at 7:33 pm for Personnel and Contractual issues. Trustee Lewis 2nd the motion. Clerk-Treasurer Acker stayed. All present voted in favor. Trustee Smith arrived at 7:39 pm. Trustee Smith made the motion to move back to regular session at 8:21 pm. Trustee Marshall 2nd the motion. All present voted in favor.

Trustee Smith made the motion to reimburse Justice Heald miles for additional court time she has to put in for administrative duties while covering for Justice Miller. Trustee Marshall 2nd the motion. All present voted in favor.

The Village staff will be obtaining health care insurance through Wayne County effective January 1st. Trustee Smith made the motion to leave Deputy Clerk-Treasurer Banas-Duncans insurance buy out at her current rate of \$1,108.73 until May 31st, 2026 when the current budget ends. Trustee Marshall 2nd the motion. All present voted in favor.

Trustee Smith made the motion that Tommy Mettler's vision and dental insurance will be at no cost to him until his retirement date the end of February 2026 and to buy back up to 80 hours of Mr. Mettler's current vacation bank. Mr. Mettler agreed to not receive insurance buy back during that time. Trustee Lewis 2nd the motion. All present

Adjournment

Trustee Lewis made the motion to adjourn the meeting at 8:31 pm. Trustee Smith 2nd the motion. All present voted in favor.

The next Village Board meeting is scheduled for January 13, 2026 at 7:00 pm.

Respectfully Submitted,

Fran Scher

Clerk- Treasurer