

VILLAGE OF WOLCOTT
VILLAGE HALL CONFERENCE ROOM
BOARD OF TRUSTEES

January 14, 2025

7:00 PM

Members Present: Mayor Chris Henner, Trustees: Dan Smith, Dave Lewis, Andrew Marshall, and Misty Harper

Others Present: Fran Acker, Eva Banas-Duncan, Jack Roberts, Rene' Musso, Cassandra Santoro, Ryan Henry, and Matt Ohler

Mayor Henner called the meeting to order at 7:00 pm with the Pledge of Allegiance.

Rene' Musso

Rene' Musso is the owner of the Coughie Shop and has asked the board to review the letter she previously submitted wanting a variance to the Cannabis locations previously approved by the Village of Wolcott Board. She would like a response by Friday, January 17, 2025 if possible.

Fire Chief-Ryan Henry

Fire Chief Henry presented the Wolcott Fire Department purchased a Chief's Vehicle and is asked that the Village of Wolcott pay for the insurance and registration. The Fire Department will be responsible for maintenance and fuel. Mayor Henner asked various questions and that there are several considerations that should have been discussed with the Village Board before purchase not after. Fire Chief Henry stated he had reached out to Eastern Shore Insurance. Clerk-Treasurer Acker has also. The Village Clerk-Treasurer will continue to work with the insurance company to get coverage clarification and an estimate. Fire Chief Henry stated only \$900 of the department's insurance budget has been spent so far. Clerk-Treasurer Acker reminded him that amount was due to changes throughout this fiscal year and that the insurance renewal is normally paid near May. Mrs. Acker will continue to work with the insurance company and reach out to NYCOM for further information.

Code Enforcement

Monthly report attached.

Deputy Clerk-Treasurer-Eva Banas-Duncan

Deputy Clerk-Treasurer presented the Village of Wolcott Board a proposed "Welcome to Wolcott" information sheet as requested by Trustee Smith during the December 10, 2024 board meeting. Mayor Henner suggested information for textmygov be added. Everything else looks great.

The Village Board was presented the shut off list for water/sewer accounts. The Deputy Clerk-Treasurer has been making phone calls to those on the list.

Village Clerk-Treasurer-Fran Acker

Trustee Smith made the motion to accept and approve the November 2024 Treasurer's report and financials. Trustee Marshall 2nd the motion. All present voted in favor.

Trustee Smith made the motion to accept and approve the December 2024 Treasurer's report and financials. Trustee Harper 2nd the motion. All present voted in favor.

A request came through the village website from an outside vendor-Patty Miller with Resume Templates, asking to have their information put on the village website. This has been tabled until further research can be done.

The IRS mileage for 2025 increased from .67 cents to .70 cents effective January 1, 2025. Trustee Smith made the motion to increase the Village's mile reimbursement to that of the IRS in the amount of .70 cents. Trustee Harper 2nd the motion. All present voted in favor.

Meeting Minutes

Trustee Lewis stated the amount listed in the December 10, 2024 minutes for the roof estimate from Stellar referenced \$88,820. The correct amount quoted from Stellar was \$22,820. Trustee Smith made the motion to accept and approve the minutes from the December 10, 2024 Department Head Meeting, referencing the estimate amendment. Trustee Lewis 2nd the motion. All others present voted in favor.

Abstract #008

Trustee Smith made the motion to approve Abstract #008 in the amount of \$147,037.06 with vouchers numbered 331-391 and checks numbered 33166-33209. Total claims from the General Fund are \$42,249.38. Total claims from the Water Fund are \$26,255.73. Total claims from the Sewer Fund are \$78,531.95. Trustee Harper seconded the motion. All present voted in favor.

Resolutions

Resolution 2025-1

WHEREAS, the Village of Wolcott is required by the New York State Law, section 5-520 of the Village Law of New York State to make additional appropriations on increase appropriations, and

WHEREAS, monies therefore, may be provided by transfer from the unexpended balance of an appropriation for contingencies, from unappropriated cash surplus on unappropriated revenues within a fund or by borrowing pursuant to the General Finance Law AND

ALSO WHEREAS, previous budget modification was approved by the Village Board to modify asset account F231 and Appropriated Reserves should have been modified,

BE IT THEREFORE RESOLVED THAT the Village of Wolcott makes the following budgetary Adjustments Amendment to Resolution 2024-30 to the Water Fund to correctly account for the purchase of a vehicle

from Water Reserves:

A/C#	ITEM	DB.	CR.
F511	Appropriated Reserves	\$20,000.00	
F8340.2	Transmission& Distribution-Equip		\$20,000.00
Total:		\$20,000.00	\$20,000.00

Adopted by the following vote:

Ayes: Mayor Henner, Trustees: Lewis, Smith, Marshall and Harper

Nays: None

Office of the Village Clerk

Village of Wolcott

County of Wayne

I hereby certify that I have compared the foregoing copy of a resolution with the original duly adopted by the above mentioned Board at a meeting held on the 14th day of January, 2025 and that the same is a true copy of said original and of the whole thereof.

In Witness Whereof, I have hereunto subscribed my name and affixed the official seal of the said Board, this 14th day of January, 2025.

Village Clerk

Resolution 2025-2

Inside Village Commercial/Industrial Sewer Usage Fees

Whereas, the Board of Trustees for the Village of Wolcott modified sewer rates on November 12, 2024 with Resolution 2024-28, and

Whereas, the aforesaid modification failed to include gallons included with inside the village Commercial/Industrial base fee; and

Now therefore, be it resolved by the Board of Trustees for the Village of Wolcott as follows:

Inside Village Commercial/Industrial: (Per unit)

\$75 per quarter base fee (including 10,000 Gallons based on water consumption) 10,001
and up add an additional \$3.30 per thousand Gallons (based on water consumption)

Adopted by the following vote:

Ayes: Mayor Henner, Trustees: Lewis, Smith, Marshall and Harper

Nays: None

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In Witness Whereof, I have hereunto subscribed my name and affixed the official seal of the said Board, this 14th day of January, 2025.

Village Clerk

Facilities Use Request

Trustee Smith made the motion to approve use of the Wolcott Fire Department for a baby shower on 1/25/2025. This has also been approved by the Fire Department. Trustee Harper 2nd the motion. All present voted in favor.

Mayor Henner

Mayor Henner reminded the board the Village of Wolcott sign on Rt 104 has been damaged. He has received examples of banners from PILAT Graphics which was shared with the Trustees.

Trustee Harper

Trustee Harper mentioned a new business in the Village. The can redemption is under new ownership and has made many changes.

Trustee Harper stated she was interested in possibly reaching out to Fastrac to show interest in the barriers they recently removed.

Trustee Marshall

Nothing at this time.

Trustee Smith

Nothing at this time.

Trustee Lewis

Trustee Lewis asked Fire Chief Henry if the hydrant on the corner of Oswego and Auburn Streets was working because the bag is missing. An inquiry with The Village Water Department will be made to confirm.

Time for the Public

Nothing from the Public.

Executive Session

Trustee Smith made the motion to move the meeting into executive session at 7:39pm for a contractual matter. Trustee Marshall 2nd the motion. Clerk-Treasurer Acker was asked to stay. All present voted in favor. Mayor Henner made the motion to move back to regular session at 8:27pm. Trustee Smith 2nd the motion. All present voted in favor.

Trustee Smith made the motion remove the remaining penalty balance from W/S Account #23241. Trustee Harper 2nd the motion. All present voted in favor.

Trustee Smith made the motion The Coughie Shop's letter requesting a variance is denied and the business must be located in the previously designated cannabis district.

Adjournment

Trustee Smith made the motion to adjourn the meeting at 8:47pm. Trustee Lewis 2nd the motion. All present voted in favor.

The next regularly scheduled Village Board of Trustees Meeting will be held on January 28, 2025 at 7:00pm in the Village of Wolcott Conference Room.

Respectfully Submitted,

Fran Acker

Fran Acker

Clerk-Treasurer