

VILLAGE OF WOLCOTT
BOARD OF TRUSTEES
VILLAGE HALL CONFERENCE ROOM
DEPARTMENT HEAD MEETING

January 28, 2025

7:00 pm

Members Present: Mayor Chris Henner, Trustees: Dave Lewis, Andrew Marshall and Misty Harper

Members Absent: Trustee Smith

Others Present: Fran Acker, Eva Banas-Duncan, Ed Wazinski, Ryan Henry, Brian Ritchie, Jack Roberts and Chris Trine.

Mayor Henner called the meeting to order at 7:00 pm with the Pledge of Allegiance.

Mayor Henner started the meeting with a thank you to Darlene Depew and the North Wolcott Christian Church for the goody baskets dropped off for the entire Village of Wolcott staff.

Fire Department-Ryan Henry

See attached report.

Fire Chief Henry presented the Village of Wolcott Board of Trustees with a letter from Jorden Brown asking to maintain his active membership with the Village of Wolcott Fire Department even though he moved out of the district to North Rose. Trustee Lewis made the motion to allow Mr. Brown to maintain active membership with the Village of Wolcott Fire Department. Trustee Marshall 2nd the motion. All present voted in favor.

The premium amount to add the recently purchased Fire Chief's vehicle to the insurance policy is no more than \$300.00. Mayor Henner advised Fire Chief Henry that he had a conversation with Trustee Smith. Both agree things could have been handled differently in regards to notifying the Village Board and the purchase before Village of Wolcott Board approval. Mentioned this is a want not a need and that several people in the community reached out and voiced their concern with this vehicle being purchased. Mayor Henner asked Chief Henry if the Fire Department would be willing to pay the insurance amount not to exceed \$300.00. Ryan Henry approved reimbursement to the Village of Wolcott for the additional insurance added for the chief's vehicle. Ryan Henry also confirmed that all expenses including maintenance and fuel will be paid for by the Fire Department separate from the Village's general fund. Trustee Marshall made the motion to approve putting the Chief's Vehicle on the Village Fire Department's insurance policy with reimbursement from the Fire Department's separate fund. Trustee Lewis 2nd the motion. All present voted in favor.

Fire Chief Henry said the Wolcott Fire Department will be toned with EMS on eco calls. The department has multiple AED's and every member is trained to use. Clerk Acker will reach out to the Eastern Shore Insurance to clarify any liability.

Mayor Henner discussed with Ryan Henry the Mayor's conversation with a company regarding possible AED units for various placement around the Village of Wolcott. The units in consideration have an 8 year battery and has a cost of \$1,099.

Police Department-OIC Brian Ritchie

See attached report.

OIC Ritchie will look into the next drug take back. He mentioned most are aware of the 24/7 drug drop off in the Village Hall's foyer so not many people usually attend the county wide drug take back dates.

Sewer Department-Tommy Mettler-absent

Water Department-Ed Wazinski

Trustee Lewis made the motion to approve \$1,699.50 for a UV sensor probe from UV Superstore. Trustee Marshall 2nd the motion. All present voted in favor.

Ed stated he has started to work on the water withdraw report that needs to be submitted to the DEC by the Deputy-Clerk Banas-Duncan. There is 9% unaccounted for.

Mr. Wazinski is working on prices for upcoming budget workshops.

Deputy Clerk-Treasurer Banas-Duncan provided the Village Board with an updated shut off list. Current amount outstanding is \$16,089.05, water and sewer combined.

Highway-Chris Breen - absent

Trustee Marshall made the motion to pre-pay R.E & H.J. McQueen invoice in the amount of \$53,557.04. This purchase was previously approved in December 2024 split \$25,000.00 ARPA and the balance paid with highway reserves.

Village Clerk/Treasurer

Andrew Zampariolo presented a preliminary estimate to convert 5 Verizon copper lines at the village hall to digital. Faxes will also be changed to electronic so no fax machine will be needed. The estimated savings to the Village of Wolcott will be approximately \$1,300.00 annually. Trustee Marshall made the motion to approve the phone line upgrades. Trustee Harper 2nd the motion. All present voted in favor.

Dic Lasher created a community calendar that provides meetings and activities for Wolcott Village, and the towns of Rose, North Rose, Wolcott and Butler. Jack Roberts will create a way to post on the Village of Wolcott website.

A list of old electronics stored in the upper level of the Village Hall will be inventoried as to what can be disposed of.

Meeting Minutes

Trustee Lewis made the motion to accept and approve the minutes from the January 14, 2025 Meeting. Trustee Marshall 2nd the motion. All present voted in favor.

Resolutions

Resolution No. 2025-3

WHEREAS, the Village of Wolcott is required by the New York State Law, section 5-520 of the Village Law of New York State to make additional appropriations on increase appropriations, and

WHEREAS, monies therefore, may be provided by transfer from the unexpected balance of an appropriation for contingencies, from unappropriated cash surplus on unappropriated revenues within a fund or by borrowing pursuant to the General Finance Law.

BE IT THEREFORE RESOLVED THAT the Village of Wolcott makes the following budgetary

Adjustments to the Water Fund:

<u>A/C#</u>	<u>ITEM</u>	<u>DB.</u>	<u>CR.</u>
F8340.4	Transmission & Distribution-Contractual	\$ 3,000.00	
F8340.1	Transmission & Distribution-Pers Serv		\$3,000.00
Total:		\$ 3,000.00	\$ 3,000.00

Adopted by the following vote:

Ayes: Mayor Henner, Trustees: Lewis, Marshall and Harper

Nays: None

Absent: Trustee Smith

Office of the Village Clerk

Village of Wolcott

County of Wayne

I hereby certify that I have compared the foregoing copy of a resolution with the original duly adopted by the above mentioned Board at a meeting held on the 28th day of January, 2025 and that the same is a true copy of said original and of the whole thereof.

In Witness Whereof, I have hereunto subscribed my name and affixed the official seal of the said Board, this 28th day of January, 2025.

Village Clerk

Resolution No. 2025-4

Modify Budget- ARPA Funds

WHEREAS, the Village of Wolcott may, by the New York State Law, section 5-520 subdivision 4- of the Village Law of New York State, Notwithstanding the provision of subdivision four of this section, grants in aid from the state and federal governments which are required to be expended for particular objects or purposes, may be appropriated at any time by resolution of the board of trustees at any time for such object or purpose, and

WHEREAS, the Village of Wolcott has obtain ARPA funds (American Rescue Plan Act), and

WHEREAS, the Village of Trustees obligated ARPA funds to fund the playground equipment and grills for Falls Park, and

BE IT THEREFORE RESOLVED THAT the budget may be modified to represent such expenditures, the Village of Wolcott makes the following budgetary modifications to the General Fund:

A/C#	ITEM	DB.	CR.
A4960	Emergency Disaster Assistance	\$28,213.97	
A7110.4	Parks- Contractual		\$28,213.97
Total:		\$ 28,213.97	\$ 28,213.97

Adopted by the following vote:

Ayes: Mayor Henner, Trustees: Lewis, Marshall and Harper

Nays: None

Absent: Trustee Smith

Office of the Village Clerk

Village of Wolcott

County of Wayne

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Village Clerk

Resolution 2025-5

WHEREAS, the Village of Wolcott is required by the New York State Law, section 5-520 of the Village Law

of New York State to make additional appropriations on increase appropriations, and

WHEREAS, monies therefore, may be provided by transfer from the unexpended balance of an appropriation for contingencies, from unappropriated cash surplus on unappropriated revenues within a fund or by borrowing pursuant to the General Finance Law AND

BE IT THEREFORE RESOLVED THAT, the Village of Wolcott makes the following budgetary

Adjustments to the General Fund, Fire Department Reserves to account for the purchase of additional equipment for the newly purchased Fire Truck, not covered by the previously received grant:

A/C#	ITEM	DB.	CR.
A511	Appropriated Reserves	\$13,886.70	
A3410.2R	Fire Department-Equip		\$13,886.70
Total:		\$13,886.70	\$13,886.70

Adopted by the following vote:

Ayes: Mayor Henner, Trustees: Lewis, Marshall and Harper

Nays: None

Absent: Trustee Smith

Office of the Village Clerk

Village of Wolcott

County of Wayne

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In Witness Whereof, I have hereunto subscribed my name and affixed the official seal of the said Board, this 28th day of January, 2025.

Village Clerk

Resolution No. 2025-6

WHEREAS, the Village of Wolcott is required by the New York State Law, section 5-520 of the Village Law of New York State to make additional appropriations on increase appropriations, and

WHEREAS, monies therefore, may be provided by transfer from the unexpected balance of an appropriation for contingencies, from unappropriated cash surplus on unappropriated revenues within a fund or by borrowing pursuant to the General Finance Law.

BE IT THEREFORE RESOLVED THAT the Village of Wolcott makes the following budgetary

Adjustments to the General Fund:

A/C#	ITEM	DB.	CR.
A3120.2	Police-Equipment	\$1,962.00	
A9015.8	Police Retirement		\$ 1,962.00
A8015.4	Prior Year Adjustments	\$ 895.89	
A3120.4	Police Contractual		\$ 410.56
A3410.4	Fire Department-Contractual		\$ 260.33
A5110.4	Street Maintenance-Contractual		\$ 225.00
Total:		\$2,857.89	\$ 2,857.89

Adopted by the following vote:

Ayes: Mayor Henner, Trustees: Lewis, Marshall and Harper

Nays: None

Absent: Trustee Smith

Office of the Village Clerk

Village of Wolcott

County of Wayne

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In Witness Whereof, I have hereunto subscribed my name and affixed the official seal of the said Board, this 28th day of January, 2005.

Village Clerk

Mayor Henner

The 1st budget workshop for FY 2025-2026 will be February 10, 2025 at 6:00 pm in the Village Hall Board Room.

Mayor Henner, along with Trustee Smith and Tommy Mettler, had a meeting with WCWSA and Todd Gagnet from Xylem to discuss rates and chemical use since WCWSA added EPB and WPB to the Village of Wolcott's system. Testing is currently being done. The Village of Wolcott backed the numbers down to previous numbers and WCWSA pushed their numbers up. The numbers are being reviewed regularly during the test period. The results could lead to a decrease in the Village of Wolcott sewer expenses and an increase in expenses for WCWSA.

Rene' Musso, owner of the Coughie Shop, received her legal cannabis retail license. She is currently working on finding a new location on Main Street which is within the approved district. Possibly 12044 East Main Street and has asked for approval so she can update her report to OCM. The Village of Wolcott Board will also have to decide the hours of operation. Due to the size of the village, 2 dispensaries are allowed. Trustee Lewis made the motion to approve 12044 East Main Street for the new location of the Coughie Shop. Trustee Marshall 2nd the motion. All present voted in favor.

Trustee Harper

Trustee Harper has a meeting with the Lions Club on 2/6/2025 to discuss helping with funds for more playground items. (Barriers, etc.). Mayor Henner suggested possibly more bike racks.

Trustee Marshall

Trustee Marshall made the motion to approve the estimate from Wolcott Auto Sales, Inc. in the amount of \$2,691.99 to repair the rocker panels on the 2016 Silverado belonging to the Water Department. Trustee Lewis 2nd the motion. All present voted in favor.

Trustee Smith-absent

Trustee Lewis

Nothing at this time

Time for the Public

Fire Chief Ryan Henry asked the board to approve annual air pack testing to be scheduled February 26, 2025 with MES. Trustee Marshall made the motion to approve with a cost not to exceed \$1,800.00. Trustee Lewis 2nd the motion. All present voted in favor.

OIC Ritchie asked about an update regarding sign in the park being moved and mounted on the PD wall. Mayor Henner will reach out to Kara Chapin, Village of Wolcott Historian.

Executive Session

Fire Chief Henry asked if he could have some time in executive session with the Village Trustees. Mayor Henner made the motion to move the meeting to executive session for personnel and contractual matters at 7:46 pm. Fire Chief Henry and Clerk-Treasurer Acker stayed. Trustee Harper 2nd the motion. All present voted in favor. Ryan Henry left at 8:20 pm and Clerk-Treasurer Acker remained in the meeting.

Mayor Henner made the motion to move the meeting back to regular session at 8:48 pm. Trustee Lewis 2nd the motion. All present voted in favor.

Mayor Henner made the motion to adjourn the meeting at 9:48 pm. Trustee Marshall 2nd the motion. All present voted in favor.

The next regularly scheduled Village Board of Trustees Meeting will be held on February 11, 2025 at 7:00pm in the Village of Wolcott Conference Room.

Respectfully Submitted,

Fran Acker

Clerk- Treasurer