

VILLAGE OF WOLCOTT  
VILLAGE HALL CONFERENCE ROOM  
BOARD OF TRUSTEES

May 13, 2025

7:00 PM

Members Present: Mayor Chris Henner, Trustees: Dave Lewis, Dan Smith, Andrew Marshall and Misty Harper.

Others Present: Fran Acker, Eva Banas-Duncan, Jack Roberts, Tom Sawtelle, Rosemary Seymour, Wade Blair, Steve Lader, Lisa Stio, George Buckalew, Matt Ohler, Donatello Lazarati, ESQ., Abdul Al Hariri, Mowaffaq Ahazali and Samya Shehadeh.

Mayor Henner called the meeting to order at 7:00 pm with the Pledge of Allegiance.

The Memorial Day parade will start at approximately 10:30 am on Memorial Day. Immediately after short service at the Glenside Cemetery. Wolcott Police will lead the parade.

**Relevied and Past Due Accounts**

The total relevy to Village taxes of unpaid water/sewer bills within the Village of Wolcott is \$26,901.59 including fees. \$187.50 was relevied for property maintenance that remained unpaid. Total amount now past due is \$16,216.77.

**Account #21013**

Trustee Smith made the motion to waive \$37.50 in penalties on account #21013 due to timing of final bill and payment. Trustee Harper 2<sup>nd</sup> the motion. All present voted in favor.

**Imprint Coffee**

Trustee Smith made the motion to waive the \$50.00 Mobile Food Vendor fee for Imprint Coffee to do a Cougar Pride fundraiser at the schools on June 6, 2025. Trustee Marshall 2<sup>nd</sup> the motion. All present voted in favor.

**Rosemary Seymour**

Lives on Wadsworth Road and asked about rules for buffer zones with campgrounds. The Code Enforcement Officer had previously provided her with information that there is no specific requirements for the village. Mayor Henner asked if she had a specific concern. Rosemary Seymour thinks there is some encroachment from Twisted Creek Campgrounds. It was explained to her that a survey can be done without a buffer zone. Mr. Lader, owner of Twisted Creek Campground, said a survey line is there and Rosemary Seymour is actually encroaching on Twisted Creek and that there is about 70 feet of buffer.

**.Mowffaq Ahazali**

The owner of Sky High Convenience Store asked the board again when he could reopen. The Mayor stated that nothing has changed since the last meeting where he asked. Per conversation with the Village Attorney, no issuance of operating permit due to the business operating illegally. No operating permit was ever obtained. The Village Attorney will contact them when something changes.

### **JCAP**

Trustee Smith made the motion to approve prepayment of E&V invoice #7022 in the amount of \$10,870.00 for A/C installation approved with the JCAP Grant. Trustee Marshall 2<sup>nd</sup> the motion. All present voted in favor.

### **Annual Court Audit**

Trustee Smith made the motion to approve Clerk-Treasurer Acker to perform the annual examination of the court records at the fiscal year end as required by NYS Courts. Trustee Lewis 2<sup>nd</sup> the motion. All present voted in favor.

### **Village Clerk-Treasurer**

The 2024 Annual Financial report has been reviewed and closed by OSC.

The next Village Officials Meeting is scheduled for May 22 hosted by the Village of Clyde.

Trustee Smith made the motion to approve Wessie invoice for safe streets grant when it is received not to exceed the amount of \$8,000.00. Paid invoices need to be provided to FL Community Action by May 22, 2025.

### **Meeting Minutes**

Trustee Smith made the motion to accept and approve the April 22, 2025 public Hearing minutes for LL 1-2025. Trustee Harper 2<sup>nd</sup> the motion. All others present voted in favor.

Trustee Smith made the motion to accept and approve April 22, 2025 Department Heat meeting minutes. Trustee Marshall 2<sup>nd</sup> the motion. All present voted in favor.

Trustee Smith made the motion to amend the April 8, 2025 minutes to reflect- *Due to printer jams, checks printed out of order for abstract #011. Many of the checks listed in the April 8, 2025 minutes are incorrect and have different check #'s assigned.* Trustee Lewis 2<sup>nd</sup> the motion. All present voted in favor.

### **Abstract #012**

Trustee Smith made the motion to approve Abstract #012 in the amount of \$193,558.50 with vouchers numbered 536-591 and Abstract references checks numbered 33343-33413. Due to printer issues, actual check numbers printed were 33343-33383 and 33459-33470. Total claims from the General Fund are \$104,492.77. Total claims from the Water Fund are \$42,541.21. Total claims from the Sewer Fund are \$46,254.52. Trustee Lewis seconded the motion. All present voted in favor.

### **Facilities Use Request**

Trustee Smith made the motion to approve use of the Wolcott Fire Department from Jim Flynn for a graduation party on June 28<sup>th</sup>. This was previously approved by the Fire Department. Trustee Lewis 2<sup>nd</sup> the motion. All present voted in favor.

Trustee Smith made the motion to approve use of Northup Park by Ethan Austin on May 10<sup>th</sup>, 2025 from 10:00 am until 2:00 pm for a birthday party. A verbal approval was given by the Village Clerk. Trustee Harper 2<sup>nd</sup> the motion. All present voted in favor.

Trustee Smith made the motion to approve use of Northup Park and Falls Park by the Wolcott Historical Society on June 13<sup>th</sup> from 8:30 am-1:30 pm for 5<sup>th</sup> grade tour. Trustee Harper 2<sup>nd</sup> the motion. All present voted in favor.

A request was made to metal detect in Northup Park by David De Pasquale and John Shambo. Trustee Smith made the motion to approve with prior notification to Clerk Acker to confirm no previous park request. Also, contact information for both participants are required to be on file. Trustee Lewis 2<sup>nd</sup> the motion. All present voted in favor.

### **Mayor Henner**

Mayor Henner stated street work is planned for Oswego and Wilson Streets this summer dependent on the weather. Patch work for Wright Street and Lake Ave. is also planned.

The Strawberry Festival is coming along very well.

Mayor Henner made the reminder that any lawns more than 6 inches high within the Village Limits will be notified and if not remedied, the Village of Wolcott will mow and bill the property owner.

### **Trustee Harper**

Trustee Harper provided an update on the “Safe Routes” project. ADA compliant sidewalk plates are being installed near the library along with a crosswalk. Trustee Harper appreciates the Village’s support for the project.

### **Trustee Marshall**

Trustee Marshall asked if crosswalk signs should be installed.

Flowers for the village will be placed before Memorial Day.

The newly obtained PD Tahoe is lettered in the amount of \$700.00 and is now having computers installed.

The 2 new “Welcome to Wolcott” signs have been picked up for Pilat Graphics.

There has been a discussion with the Village Police Dept. regarding the possibility of different cameras with night vision for the parks.

The Fire Department asked about driveway repair.

### **Trustee Smith**

Trustee Smith asked when the park grills will be installed at Falls Park and barriers will be put in. The Highway Department has the grills and is on list of things to do. Mayor Henner is researching barriers.

### **Trustee Lewis**

All Hometown Hero banners that the Village currently has are hung.

Trustee Lewis spoke with Officer Costello regarding traffic signs for Draper Street. Traffic tools will be put into place to monitor traffic and the data will be used to revisit.

### **Time for the Public**

Abdul Al Hariri, owner of one of the smoke shops on Main Street, and his attorney attended to again ask about re-opening of the business if tobacco wasn't sold. There was discussion regarding the pending criminal side and his attorney claimed this was all pleaded down to traffic violations. Mayor Henner asked for a good reason to re-open and mentioned possible stipulations if the business did reopen. As mentioned to Sky High previously in the meeting and at past meetings, per Village Counsel, no operating permit will be issued at this time.

### **Wade Blair**

Mr. Blair asked about the possibility of some fill at a culvert on Wadsworth Road. Highway will look into.

### **Executive Session**

Trustee Smith made the motion to move the meeting into executive session at 7:39 pm for both personnel and contractual matters. Trustee Lewis 2<sup>nd</sup> the motion. Clerk-Treasurer Acker and Code Enforcement Officer Sawtelle were asked to stay. All present voted in favor. Code Officer Sawtelle left @ 8:27 pm.

Trustee Smith made the motion to move from executive session back to regular meeting at 9:05pm. Trustee Lewis 2<sup>nd</sup> the motion. All present voted in favor.

### **Property Maintenance**

Trustee Smith made the motion to increase the price for mowing village property owners who fail to maintain their lawn per code. The motion was to charge \$75.00 per mow plus \$30.00 administration fee effective immediately. Trustee Harper 2<sup>nd</sup> the motion. All present voted in favor.

### **Adjournment**

Trustee Smith made the motion to adjourn the meeting at 9:17pm. Trustee Lewis 2<sup>nd</sup> the motion. All present voted in favor.

The next regularly scheduled Village Board of Trustees Meeting will be held on May 27, 2025 at 7:00pm in the Village of Wolcott Conference Room.

Respectfully Submitted,

Fran Acker

*Fran Acker*

Clerk-Treasurer