

VILLAGE OF WOLCOTT  
BOARD OF TRUSTEES  
VILLAGE HALL CONFERENCE ROOM  
DEPARTMENT HEAD MEETING

October 28, 2025

Members Present: Mayor Chris Henner, Trustees: Dave Lewis, Andrew Marshall, Dan Smith and Misty Harper

Others Present: Fran Acker, Eva Banas-Duncan, Ed Wazinski, Jack Roberts, Bob Crane, Chris Breen and Jerry Lasher.

Mayor Henner called the meeting to order at 7:00 pm with the Pledge of Allegiance.

**Fire Department-Jerry Lasher**

See 911 monthly report.

Pete Gillette was top responder.

Approximately 58 dinners were served at the spaghetti dinner held by the Legion to support the Fire Department. Next time it is held, a notice will also be sent out by textmy.gov.

**Police Department-OIC Brian Ritchie-absent**

**Highway-Chris Breen**

Trustee Smith made the motion to accept Joe Ticconi's resignation with the last day effective 11/7/2025. Trustee Lewis 2<sup>nd</sup> the motion. All present voted in favor.

Trustee Smith made the motion to accept and approve Bob Crane's annual tree trimming and removal in the amount of \$4,800.00. Trustee Harper 2<sup>nd</sup> the motion. All present voted in favor.

Mr. Breen stated the Highway Department is getting equipment ready for the snow season.

Mr. Breen also mentioned the village received replacement brackets and accessories for Hometown Hero Banners needing repair after the recent bad weather.

**Sewer Department-Tommy Mettler - absent**

Mayor Henner stated there have been recent issues with the Bioxide pump.

The annual cleaning of the pump stations wet wells by Chamberlain has been completed.

**Water Department-Ed Wazinski**

Trustee Smith made the motion to approve the annual Hach renewal quote in the amount of \$13,737.61. Trustee Harper 2<sup>nd</sup> the motion. All present voted in favor.

Trustee Smith made the motion to approve the Zenner quote #0106334 not to exceed \$2400.00 for Hickory Square's new meter. Trustee Harper 2<sup>nd</sup> the motion. All present voted in favor.

Trustee Smith made the motion to approve FW Webb quote 93064044 in the amount of \$1,111.60 for accessory parts needed for the replacement meter at Hickory Square. Misty Harper 2<sup>nd</sup> the motion. All present voted in favor.

Mayor Henner asked Ed Wazinski to reach out to those on the shut off list due to non-payment and an outstanding balance of \$250.00 and more. Deputy-Clerk Banas-Duncan will provide an updated shut off list the week of November 3, 2025.

During the annual account assessment with the insurance company, Mr. Wazinski discovered the radio tower still being covered, yet unused for anything with the village. He was asked to get a quote to remove.

### **Code Enforcement**

Trustee Smith made the motion to accept the September Code Enforcement Report. Trustee Lewis 2<sup>nd</sup> the motion. All present voted in favor.

### **Village Clerk/Treasurer**

Trustee Smith made the motion to prepay EZ Ice rink in the amount of \$553.63 for this season's replacement liner. Trustee Harper 2<sup>nd</sup> the motion. All present voted in favor.

### **Meeting Minutes**

Trustee Smith made the motion to accept and approve the October 14, 2025 Meeting Minutes. Trustee Harper 2<sup>nd</sup> the motion. All present voted in favor.

### **Facilities Use Request**

Trustee Smith made the motion to use of Northup Park from November 25, 2025 through January 4, 2026 for the annual Festival of Trees by the Wolcott Historical Society. Trustee Harper 2<sup>nd</sup> the motion. All present voted in favor.

### **Mayor Henner**

Nothing at this time

### **Trustee Harper**

Trustee Harper asked about winterizing Venus. Evan Tyler will handle after Halloween.

### **Trustee Marshall**

Nothing at this time.

### **Trustee Smith**

Nothing at this time

### **Trustee Lewis**

Trustee Lewis mentioned one Hometown Hero Banner came off the pole and a couple others loosened during the recent bad weather and this is the reason they are taken down for the winter season.

### **Executive Session**

Mayor Henner made the motion to move the meeting into executive session at 7:25 pm for a Personnel and Contractual issue. Trustee Smith 2<sup>nd</sup> the motion. Water Department Head Ed Wazinski and Fire Chief Lasher remained along with Clerk -Treasurer Acker and Deputy Clerk-Treasurer Eva Banas Duncan. All present voted in favor. Fire Chief Lasher left the session at 7:41 pm. Mr. Wazinski left the session at 7:50 pm. Deputy Clerk-Treasurer Banas-Duncan left at 8:04 pm. Trustee Smith made the motion to move back to regular session at 8:24 pm. Trustee Harper 2<sup>nd</sup> the motion. All present voted in favor.

Trustee Smith made the motion to send a notice to the owners of 5915 Jefferson Street to remove all belongings from the Village Property on Jefferson Street with a timeline to be completed 60 days from the Board's vote on 10/28/2025. A survey of the property will also be done. Trustee Harper 2<sup>nd</sup> the motion. All present voted in favor.

### **Adjournment**

Trustee Smith made the motion to adjourn the meeting at 8:36 pm. Trustee Marshall 2<sup>nd</sup> the motion. All present voted in favor.

The next Village Board meeting is scheduled for November 11, 2025 at 7:00 pm.

Respectfully Submitted,

*Fran Acker*

Clerk- Treasurer