Village of Wolcott

Board of Trustees

March 8, 2016

Members Present: Mayor Chris Henner, Trustees Bob Skinner, Dan Smith & Bob Marshall

Others Present: Brett Norsworthy, Norma Stewart, Anthony Vezzose & Ron Lancy

**Police Department Roof Quote**

Quotes for repairs to the roof over the Police Department were presented to the Board. Due to questions regarding the warranty from one of the contractors, this matter is tabled until the next meeting.

**Water Department**

ADWQR – The 2015 Annual Drinking Water Quality Report was presented to the board. Trustee Smith made the motion to accept the report. Trustee Marshall seconded the motion All voted in favor.

Tenant Owner Billing – Mr. Norsworthy asked the board for permission to cease the practice of billing tenants of apartments in lieu of the actual owners. Trustee Marshall made the motion that current billing practices for tenants will remain in effect. However, any tenant bill that ends up in re-levy will be changed into the owners name and will remain so going forward. The owner will be determined by the owner on record at Wayne County Real Property. Trustee Smith seconded the motion. All voted in favor.

**Clerk**

Jake Keymel Resignation – Trustee Smith made the motion to accept Jacob Keymel’s resignation effective April 3rd, 2016. Trustee Marshall seconded the motion. All voted in favor.

Change Order #1 – Trustee Smith made the motion to accept change order # 1 for the reduction in the amount $3,844.30. Trustee Skinner seconded the motion. All voted in favor.

Pay App 3 – Trustee Smith made the motion to approve Payment Application #3 to Scriba Electric in the amount of $4,407.79. Trustee Skinner seconded the motion. All voted in favor.

**Meeting Minutes**

Trustee Smith made the motion to approve the meeting minutes from February 9, 2016 as written. Trustee Marshall seconded the motion. All voted in favor

**Abstract #011**

Trustee Marshall made the motion to approve abstract #011in the amount of $117,387.76 with vouchers numbered 426-481and checks numbered 27103-27158. Total claims from the General Fund are $51,339.72. Total claims from the Water Fund are $13,656.55. Total claims from the Sewer Fund are $52,391.49. Trustee Smith seconded the motion. All voted in favor.

**Facilities Use Request**

Northup Park – Trustee Smith made the motion to approve the request made by Lyons National Bank to utilize Northup Park for an Easter egg hunt on March 19, 2016. Trustee Marshall seconded the motion. All voted in favor.

Northup Park – Trustee Smith made the motion to approve the request made by The Wolcott Council of Churches to utilize Northup Park for Good Friday services on March 25, 2016 Easter sunrise service on March 27, 2016 and National Day of Prayer observance on May 5, 2016. Trustee Marshall seconded the motion. All voted in favor.

Fire Department – Trustee Smith made the motion to approve the request made by Anthony Vezzose to utilize the Fire Department for a chicken bar-b-que on April 16, 2016. Trustee Skinner seconded the motion. All voted in favor.

**Henner**

Something for executive.

**Trustee Smith**

Trustee Smith inquired about an update regarding the former Galaxy Shop. Mayor Henner stated that everything should be done, that the paperwork is at the attorney.

Trustee Smith stated that piles of snow are currently being pushed into the front of the park and onto the flower beds. This is unsightly and not good for the flowers. He would like to see the plow crews push it to the other end of the park. Mayor Henner replied that he will talk to the plow crew.

**Trustee Marshall**

Trustee Marshall stated that if or when the Village owns the galaxy shop, it should be secured by us as soon as possible due to possible liability issues.

Trustee Marshall stated that water was leaking through the walls of the drying beds at the sewer plant. He asked what should be done about this. The contractors will be asked to look into the situation.

Trustee Marshall asked the Board what their thoughts were on the specifications for the new Highway Department truck. Which truck will be replaced? What size should we be looking into? What length will fit into the bays? We will likely remove the Chevy and move the Dodge to that place and purchase a truck to replace the Dodge. Decisions need to be made in order to search for a truck.

**Trustee Skinner**

Nothing at this time.

**Public**

Norma Stewart– Ms. Stewart inquired about the tree being taken down on Tyrrell St. The tree was determined to be a Village tree and to pose a danger by Nick Rizzo. The tree proved to be too difficult for our crew so Bobby Crane will be contacted.

Ms. Stewart reported that the electricity on the bandstand is not working correctly. At least it wasn’t last year for some of the events held in the park. It is believed Lynn Chatfield may have worked on some of it since then. Ms. Stewart will research what the problem was exactly.

**Executive Session**

Trustee Smith made the motion to enter into executive session to discuss personnel matters at 8:18. Trustee Marshall seconded the motion. All voted in favor.

Trustee Smith made the motion to return to open session at 8:53. Trustee Skinner seconded the motion. All voted in favor.

**Adjournment**

Trustee Skinner made the motion to adjourn the meeting at 8:54. Trustee Marshall seconded the motion. All voted in favor.

The next Village Board of Trustees meeting will be held on March 22, 2016 at 7:00pm at the Village Hall.

Respectfully submitted,

Brett E Norsworthy

Deputy Clerk-Treasurer