VILLAGE OF WOLCOTT

BOARD OF TRUSTEES

REGULAR BUSINESS / DEPARTMENT HEAD MEETING

DECEMBER 11, 2017

7:00 pm

Members Present: Mayor Chris Henner, Trustees: Norma Stewart, Dan Smith, Anthony Vezzose

Members Absent: Andrew Marshall

Others Present: Brett Norsworthy, Jerry Lasher, Evan Tyler, Ron Lancy, Elizabeth Poole

Meeting called to order at 7:00pm, Pledge of Allegiance

**Handicap Parking Space Elimination Request**

Elizabeth Poole was present at the meeting to request the elimination of the two handicap parking spaces behind the former Bank of America building which was recently purchased by her and her husband. After reviewing the “Americans with Disabilities Act” regulations, it was determined that the best course of action was to grant the elimination of only one handicap parking space.

Trustee Smith made the motion to approve elimination of the east handicap parking space and allow regular parking in said space. Trustee Stewart seconded the motion. All voted in favor.

**Fire Department**

See attached report.

Chief Jerry Lasher was present at the meeting and reported that he contacted Wayne County 911 Dispatch in regards to the protocol around tone-outs and siren tripping. He was told that there is a 3 minute wait in between tone-outs and the siren activation. This has been the same protocol for a long while without any changes. This does not explain why this past week the tones and siren were all activated 3 times in a 4 minute time period. Chief Lasher has asked Clerk Lori Tyler to monitor the siren activity. She will continue to do so and gather more data to revisit this topic.

Chief Lasher stated that new protocol regarding property damage MVA’s may result in Fire Department equipment not being dispatched depending on law enforcement assessment of the scene. Mayor Henner inquired if the Village Police Department had been informed. Lori Tyler will discuss this with OIC Tom Tyan.

Chief Lasher reported that M-6 would not be responding to “help lifting” calls made by Lakeshore Ambulance. This is in place at least until the line officers have a meeting later this week and will discuss the situation further.

**Water Department**

Evan Tyler was present and reported that the Springs were still running good and even getting better. The Lake Plant is being run often enough to keep things exercised.

Mayor Henner inquired about water seeming to come up out of the ground near Cavallaro-Neubauer in the vicinity of the valve that was recently replaced. Mr. Tyler stated that he believed this to be drainage from the cemetery but would check it when conditions allow.

Mr. Tyler informed the Board that he was asked by the engineer for the Mill Street project to mark out on drawings exactly where our water lines and equipment ran. Mr. Tyler stated that he would do all the stakeout requests that they want but he would not accept the liability of marking on a drawing for them.

**Police Department**

See attached report.

**Highway Department**

See attached Report

**Clerk Treasurer**

Clerk – Treasurer Lori Tyler informed the Board that she currently had Mill St bridge project bills from LaBella in the amount of about $30,000. Ms. Tyler asked the Board where she was supposed to pay these bills from. There is nothing set in the budget to pay these or future bills. Mayor Henner stated that we needed to turn in a coupon to the State in order to receive money to pay these bills. Ms. Tyler stated that the correct method was to pay the bills first, then turn in the coupon with proof of payment made, then the state would reimburse the Village from grant funds. Ms. Tyler further stated that she has asked the Village Board several times for help with the project, that she did not know how to do all that needs to be done with the project. Ms. Tyler has reached out to other Village Clerks who all informed her that an outside firm should handle the project details. Ms. Tyler as reached out Tim McGills office for information regarding bonding funds for the project but has yet to hear back from them. Trustee Smith stated that he thought the Board was waiting to hear from Municipal Solutions as to the cost for them to handle the project. Ms. Tyler stated that a representative from Municipal Solutions began the process of quoting the Village for this and contacted LaBella for details on the scope of the project. LaBella in turn contacted Mayor Henner to ask why Municipal Solutions was getting involved. The results of this conversation prompted Municipal Solutions to back out and refuse to have anything to do with the project. The bills we have in hand are now past due and Labella is seeking their payment. Mayor Henner stated that he would contact Kevin Rooney to see how the county has been handling these projects.

**Abstract #007**

Trustee Smith made the motion to approve Abstract #007 in the amount of $118,863.81, with vouchers numbered 279-XXX and checks numbered 28255-XXXXX. Total claims from the General Fund are $XX,XXX.xx. Total claims from the Water Fund are $XX,XXX.xx. Total claims from the Sewer Fund are $XX,XXX.xx. Trustee Stewart seconded the motion. All voted in favor.

**Meeting Minutes**

Minutes for the November 14, 2017 meeting were tabled until the next meeting due to lack of quorum needed for their approval.

**Mayor Henner**

Mayor Henner inquired if the broken door panel on the Police Department Tahoe had been fixed yet. Ms. Tyler replied that the panel was in and Nick Rizzo would be installing it as soon as possible.

Mayor Henner stated that if the tired that the Fire Department found from the Crown Victoria did not fit the patrol car, 4 winter tires should be ordered for the patrol cars. The tires that were found should fit the water car and should be put on it.

Mayor Henner asked if there was anything stopping the Village from purchasing a removable skating rink and placing in Northup Park for the residents to enjoy. Ms. Tyler stated she would check with the Village insurance carrier.

**Trustee Stewart**

Trustee Stewart complimented the Highway Department on how well East Port Bay Rd was cleared of snow this morning as well as the rate of speed they were travelling.

Trustee Stewart reported that a resident complained to her about the drainage ditch that runs along Mill St from Napa to the bridge. Mayor Henner stated that he hoped that this will be addressed during the Mill St bridge project next year.

Referring to data regarding water consumption over the last few years by Wayne County Water Sewer Authority, Trustee Stewart asked why consumption for this year is significantly lower than past years. Mr. Norsworthy stated that the Village decided part way through last year to not sell as much water to them.

**Trustee Vezzose**

Trustee Vezzose asked what could be done about residents that leave garbage by the road for long periods of time. In this case in particular, the Sloan property on the corner of Orchard and Smith. Mayor Henner replied that Otis Vezzose was on top of the situation and that Jasen Sloan would be taking care of it, if he hadn’t already. In general, a property owner would receive a 10 day notice, then an appearance ticket for court and then hopefully the judges would follow through with appropriate punishment.

**Trustee Smith**

Trustee Smith inquired as to why the sewer flows to the county were so high in the month of October. One day alone was close to 500,000 gallons. A phone call to Tommy Mettler yielded the answer that there were several days of heavy rain flows. Mayor Henner plans to speak with Tommy Mettler further on this.

Conversation regarding possible infiltration of the sewer system from the Huron line. There is no way to meter the influent from this line and currently we rely on meter reads from WCWSA for billing. Mr. Tyler will be looking into the best solution and cost for metering this influent.

**Trustee Marshall**

Absent from meeting

**Adjournment**

Trustee Smith made the motion to adjourn the meeting at 8:30 pm. Trustee Vezzose seconded the motion. All voted in favor.

The next regularly scheduled Village Board of Trustees Meeting will be held on January 9, 2018 at 7:00pm at the Village Hall.

Respectfully Submitted,

Brett Norsworthy