VILLAGE OF WOLCOTT

BOARD OF TRUSTEES

DEPARTMENT HEAD MEETING

APRIL 24, 2018

7:00 pm

Members Present: Mayor Chris Henner, Trustees Dan Smith, Norma Stewart, Anthony Vezzose, Bob Marshall

Others Present: Fran Acker, Brett Norsworthy, Ron Lancy, Tom Ryan, Nick Rizzo, Tommy Mettler, Jerry Lasher, Misty Harper, Tina Shoemaker, Lori Tyler, Donna Graham, Dave Zwolinski

Meeting called to order at 7:00pm, Pledge of Allegiance

**Mayor Henner**

Farmers Market - Mayor Henner reached out to NYCOM and their lawyers who confirmed a village can establish a farmers market. Clerk Acker spoke with the Village Insurance Company (ESA) who confirmed the farmers market would be covered under the general liability and there could be no rides, including bouncy type, or alcohol. The farmers market will be managed by Misty Harper and Tina Shoemaker. An open discussion continued: Donna Graham asked why the Chamber of Commerce charged a fee to vendors. The thought was to cover insurance? Do the previous hours still work? The number of Vendors? Ms Harper and Ms Shoemaker are thinking of the time frame of June 5th-Oct 11th, Thursday nights 2:30pm-7:00pm. The current application should be usable with some modification, along with updating the website. The discussion continued that with the village sponsoring there will be no fees for the vendors.

**Mr. Dave Zwolinski-Storm/Sewer Drains**

Mr. Zwolinski 1st thanked Nick Rizzo and Tommy Mettler for their efforts of leveling. Mr. Zwolinski was present at the meeting with three issues:

Issue 1. Tractor trailers drove through the yards and ruined the leveling work done by the guys also ripped wires and lines.

Issue 2. His house sits at a lower pitch on the corner of Alport and Oswego streets with no storm drains so water runs onto his property. He had to file a $40K loss with his insurance.

Issue 3. Storm ditch in front of Mr. Zwolinski’s house sits lower than the village storm sewer so when the system discharges it does so into his house. He has been shoveling out.

Mr. Zwolinski asked the board for a remedy. Mayor Henner proposed that Nick Rizzo and Tommy Mettler point out where the village easement is on Mr. Zwolinski’s property and Mr. Zwolinski can dig into the easement for drainage. This was a satisfactory remedy.

**Fire Department – Chief Jerry Lasher**

See attached report.

Chief Jerry Lasher reminded the village that there is still no open burning until May 15th. The Police Department can fine for open burning. Campfires are allowed up to a certain size.

Chief Lasher also reported it was a slow month with 15 calls which included a few chimney fires and 3 MV accidents, 1 house fire outside of the village.

Chief Lasher the exhaust on the tanker was replaced in house which saved the department approximately $1,200.00.

**Police Department – OIC Tom Ryan**

See attached report.

OIC Tom Ryan reported radar in both units have been calibrated.

OIC Ryan the Tahoe has been serviced. The car has been in the shop for about 2 weeks for the heater motor.

OIC Ryan reminded the village that drug take back day is Saturday 4/28/2018 and was posted in the shopper.

OIC Ryan reported payment for St. Patrick’s Day Stop DWI detail has been received. The next detail is for Memorial Day: dates May 25-29, 2018.

**Highway Department – Nick Rizzo**

See attached report.

Mr. Rizzo reported they are trying to fix lawns before pot holes and also working on brush.

Mr. Rizzo reported it will be the 2nd or 3rd week of June before the village is able to rent a Vac-broom truck, there is a waiting list.

Mr. Rizzo spoke to Bob Crane about removing tree limb next to the Venus.

Mr. Rizzo spoke to Riccelli about truck damage done to Auburn Street. They seem to want to meet with Mr. Rizzo and Mayor Henner.

Mayor Henner asked if the old dump truck could be painted. Mr. Rizzo agreed.

Mayor Henner and Trustee Marshall asked about a quote on tires. Mayor Henner will get more quotes.

**Sewer Department – Tommy Mettler**

Mr. Mettler confirmed manhole riser ordered. He is waiting for a confirmation fax to be received.

Mr. Mettler reported that the pump stations are doing well.

Mr. Mettler has penned a letter for Pomona Packing LLC a possible letter discussing infiltration and sump pump issues. Also, Mr. Mettler will be meeting with a rep from CPI on either 4/25 or 4/26 to explore other options to measure infiltration.

**Water Department – Evan Tyler**

Mr. Tyler provided the board 2 different quotes for meters along with the balance remaining in the budget as of the end of March 2018. Trustee Smith made the motion to accept quote #69012 in the amount of $4,943.50. Trustee Vezzose seconded the motion. All voted in favor. Trustee Smith made the motion to accept the quote #68538 in the amount of $2,971.49. Trustee Stewart seconded the motion. All voted in favor.

Mr. Tyler spoke with the DEC about pumping the backwash sediment from the decant tank at the lake plant and having it taken to the former polishing pond at the WWTP.

**Clerk Treasurer –Fran Acker**

Trustee Smith made the motion to approve payment for LaBella Invoice 217173 in the amount of $5,919.51 for period of 1/27/2018 – 3/23/2018. Trustee Vezzose seconded the motion. All voted in favor.

Clerk Acker also mentioned that someone stopped in asking about camping rules and regulations for Falls Park. Asked if these should be updated?

**Property Maintenance Mowing Bids**

3 sealed bids received for property maintenance for the 2018 season.

Weeds n Things Landscaping Property bid is $25.00 per mowing per property.

Andrus Lawn Care Property Bid: Properties 1 and 2: $40.00 per mow, Properties 3 and 4: $45 per mow

Susan Vezzose Property Bid: Properties 1 and 2: $50.00 per month, Properties 3 and 4: $60.00 per month.

Trustee Smith made the motion to award the bid to Weeds n Things Landscaping for $25.00 per mowing as needed to keep within code. This will also be the cost for any future lawns as determined needed by code enforcement to keep within code. A minimum of $500,000 liability insurance is required. Trustee Marshall seconded the motion. Trustee Vezzose recused himself from the vote. All others voted in favor.

**Trustee Smith**

Trustee Smith asked Deputy Clerk-Treasurer Norsworthy to update the website with the newly accepted water fees.

**Trustee Marshall**

Confirmed all topics were covered.

**Trustee Stewart**

Trustee Steward asked Nick Rizzo about cleaning the fence by Falls Park. Mr. Rizzo said he does have someone who can work 12 hours. Trustee Stewart also suggested the scouts.

Trustee Stewart has been looking into grants the Village may be eligible for. Many of these are matching grants.

Trustee Stewart and Otis Vezzose met with a group to clean up the creeks and plant trees. They are getting more information to confirm if the Village has to pay for trees.

**Trustee Vezzose**

Nothing more at this time

**Public Discussion**

Donna Graham mentioned storm drain at the top of the hill of Sunset and Wilson. She also wanted the board to be aware of asphalt breaking near Dr. Chan’s Garden. Nick Rizzo is aware of this.

Ms Graham stated there is an oil slick in front of her house left from Dependable Disposal. Mayor Henner Suggested she call Dependable to clean up the oil slick.

Ms Graham wanted it known about the tractor trailer trucks driving down Wright Street.

She was hoping that someone would clean up the trash from Dr. Chan’s Garden for Earth Day but noticed no one did so she will start. Asked when the village clean up would be done. Mayor Henner responded that Dependable Disposal held this last year and was not sure if they were doing so again this year.

Questioned the time frame for repaving? Mayor Henner confirmed repaving is discussed every year with Wadsworth and New Hartford being on the current “radar”.

Ms Graham thanked Nick Rizzo and the crew for the great job plowing.

Misty Harper asked about the possibility of a dog park by Dr. Chan’s. It was explained that certain restrictions were put on the use of the Garden’s.

Trustee Smith made the motion to go into Executive session at 8:42pm for personnel reasons. Trustee Vezzose seconded the motion.

Out of executive session at 9:31pm. Trustee Vezzose left at this time.

Trustee Smith made the motion to pay unappropriated funds to NYSLRS for Bryon Walker’s retirement from 2014-2015 in the amount of $1,216.03. Trustee Stewart seconded the motion. All voted in favor.

Trustee Smith made the motion for Jessica Sharp to work with Clerk-Treasurer Fran Acker as a consultant with accounting in an amount not to exceed $2,000.00. Trustee Marshall seconded the motion. All voted in favor.

**Adjournment**

Trustee Smith made the motion to adjourn the meeting at 10:28pm. Trustee Stewart seconded the motion. All voted in favor.

The next regularly scheduled Village Board of Trustees Meeting will be held on May 8th, 2018 at 7:00pm at the Village Hall.

Respectfully Submitted,

Fran Acker

Clerk-Treasurer