VILLAGE OF WOLCOTT

VILLAGE HALL CONFERENCE HALL

BOARD OF TRUSTEES

September 10, 2019

7:00 pm

Members Present: Mayor Chris Henner, Trustees: Dan Smith, Andrew Marshall and Norma Stewart

Others Present: Fran Acker, Brett Norsworthy, Otis Vezzose, Bob Skinner, Ron Lancy, and Donna Graham

Mayor Henner called the Meeting to order at 7:00pm with the Pledge of Allegiance

**Bob Skinner-Property Maintenance**

Mr. Skinner has a large property maintenance bill due to the Village after clean up and health and safety violations which caused a property to be temporally condemned. A discussion continued with the board on how to move forward to pay off the outstanding amount and to allow a certificate of operation to be issued and maintained. The mayor read a letter recently received from the county that property maintenance would no longer be allowed to be re-levied on taxes and also stated his concern of tax payer’s dollars being used to assist business owners. At the end, Mr. Skinner asked about a repayment plan. Mayor Henner stated this would be up to the other 3 board members to discuss further and decide during executive session.

**Town of Wolcott Electronics Clean up**

The Town of Wolcott has scheduled an electronics clean-up for September 21st. Deputy – Clerk Norsworthy has put together an inventory list of obsolete items stored for years upstairs in the Village Hall. Trustee Smith has made the motion to declare the items on the inventory list as surplus to be included in the electronics clean-up. Trustee Stewart 2nd the motion. All present voted in favor.

**Colacino Industries Network Update**

Trustee Smith made the motion to approve the Colacino Industries 4G LTE Network update estimate E41028 in the amount of $1,791.40. Trustee Marshall 2nd the motion. All present voted in favor.

**Crane-Hogan Pre-Payment Application #3**

Trustee Smith made the motion to approve pre-payment of Crane-Hogan Structural System’s Payment Application No.03 for project period of July 1, 2019-July 31, 2019 in the amount of $136,662.89. Trustee Stewart 2nd the motion. All present voted in favor.

**Village Clerk-Treasurer-Fran Acker**

**2020 NYSLR Retirement Estimate**

Clerk-Treasurer Acker notified the Village Board that the 2020 estimate is $15,099 higher for ERS than budgeted due to Evan Tyler’s wages not being reported by former Clerk-Treasurer Lori Tyler since his rehire in 2016.

Now the Village is responsible for their arrears for the adjustments from the time frame of 2016-2018 when Mr. Tyler’s wages were finally being reported. Trustee Smith made the motion to approve payment of the NYSLRS ERS estimate of $65,066 to be paid by December 15, 2019. Trustee Stewart 2nd the motion. All present voted in favor.

Clerk-Treasurer Acker stated there were no issues with the Police retirement. Trustee Smith made the motion to approve payment of the NYSLRS PFRS estimate in the amount of $6,402 to be paid by December 15, 2019. Trustee Marshall 2nd the motion. All present voted in favor.

**Meeting Minutes**

Trustee Smith made the motion to approve the meeting minutes for August 13th, 2019. Trustee Marshall 2nd the motion. All present voted in favor.

**Abstract #004**

Trustee Smith made the motion to approve Abstract #004 in the amount of $186,650.35 with vouchers numbered 161-215 and checks numbered 29437-29492. Total claims from the General Fund are $136,700.45. Total claims from the Water Fund are $36,944.06. Total claims from the Sewer Fund are $13,005.84. Trustee Marshall 2nd the motion. All present voted in favor.

**Mayor Henner**

Mayor Henner provided an update on the bridge project stating the concrete pieces are in place. The water line is in and the project is moving forward. The next project meeting is scheduled for September 16, 2019.

There was a meeting regarding the Town of Wolcott’s project. EQ Tank bids will be the end of Sept –October with bids assigned in October. A lot depends on if contractors want to work through the winter or wait until spring. Inter-municipal language update has been received from the Village attorney. All expenses belong to the town. Their contractor is going into an extension because they are behind. An estimate of 30-50 customers coming online for the village, some will be seasonal and final payments from WCWSA will be made by the Town of Wolcott to the Village.

**Trustee Stewart**

Asked about when the lines will be put on Lake Ave. There is more work to be done first.

**Trustee Marshall**

Nothing at this time.

**Trustee Smith**

Trustee Smith asked for the status of Shawn Slack after the last meeting. According to Mayor Henner, Blue Heron is waiting for the response from the county, and doesn’t want to have to go through the campground. The company is currently very busy with other projects also at this time.

Trustee Smith made the motion to approve work to be done on former Sewer project submitted by Eric Wies for manhole 7 with Blue Heron and with conjunction with Clark Patterson in the amount of $9,940.00. Trustee Stewart 2nd the motion. This is still part of the EFC Capital Project Grant. All present voted in favor.

**Public Time**

Donna Graham is working on putting together the final nuisance abatement document to be ready for a public hearing to be put into law. She has a form for the Landlord Registry.

**Executive Session**

Trustee Smith made the motion to move the meeting into executive session to discuss contractual issues at 8:03pm. Trustee Marshall seconded the motion. All present voted in favor.

Trustee Smith made the motion to move the meeting back to open session at 8:44 pm. Trustee Marshall 2nd the motion. All present voted in favor.

**W/S Bill Account#19080**

Water/Sewer Account #19080 has an outstanding balance as of today in the amount of $595.66. Trustee Smith made the motion to set up a payment plan of $200.00 payable this quarter with a minimum of $100.00 plus late fees payable each following quarter on the $595.66. Trustee Marshall 2nd the motion. All present voted in favor.

Regarding the previous Bob Skinner property maintenance discussion: Trustee Smith made the motion for Mr. Skinner to make a good faith down payment of $1,500 to receive his CFOA. $746.00 to be paid on Oct.15, 2019, $746.00 to be paid on Nov. 15, 2019, $746.00 to be paid on Dec. 15, 2019. Any missed payments and the certificate will be revoked. A letter will be written and signed by the 3 trustees, and Mr. Skinner and the letter to be notarized. Trustee Marshall 2nd the motion. Trustees Smith, Marshall and Stewart voted for and Mayor Henner voted against.

**Adjournment**

Trustee Smith made the motion to adjourn the meeting at 8:58pm. Trustee Marshall seconded the motion. All present voted in favor.

The next regularly scheduled Village Board of Trustees Meeting will be held on September 24, 2019 at 7:00pm at the Village Hall.

Respectfully Submitted,

Fran Acker

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Clerk-Treasurer