VILLAGE OF WOLCOTT

BOARD OF TRUSTEES

VILLAGE HALL CONFERENCE ROOM

DEPARTMENT HEAD MEETING

JUNE 11, 2019

7:00 pm

**\*\*\* Unapproved\*\*\***

Members Present: Mayor Chris Henner, Trustees: Andrew Marshall Norma Stewart

Members Excused: Dan Smith

Others Present: Fran Acker, Jerry Lasher, Otis Vezzose, Brett Norsworthy, Nick Rizzo, Scott Knapp, Ron Lancy, Anthony Vezzose, Donna Graham and David Byrnes

Mayor Henner called the meeting to order at 7:00pm with the Pledge of Allegiance.

Anthony Vezzose resigned as trustee on the Village Board effective June 10, 2019. Mayor Henner accepted his resignation.

**Fire Department- Chief Jerry Lasher**

Chief Lasher made the board aware that the overhead doors to the Fire Department needs to be adjusted.

Chief Lasher turned the floor over to Anthony Vezzose to discuss fire training school at Old Forge.

Anthony Vezzose asked for an increase from the previously approved amount for September’s training at Old Forge to $4,000.00. The previously approved amount was $2,500.00. Trustee Marshall made the motion to approve the increase up to $4,000.00. Trustee Stewart 2nd the motion. All present voted in favor.

**Police Department-OIC Scott Knapp**

OIC Knapp has recommended signs being posted at Falls Park stating that the park is closed.

He would also like to remind people of the curfew for minors especially with school coming to an end:

It shall be unlawful and a violation of this chapter for a minor to be or loiter or remain in, on or upon a public place within the village between the following hours (also known as the curfew hours):

1. Beginning at 11:00 pm on Friday and Saturday nights and extending until 6:00 a.m. on the following day.
2. Beginning at 10:00 pm on all other nights and extending until 6:00 am on the following day.

OIC Knapp attended a NYMIR training in East Syracuse on May 30, 2019 which included the new sexual harassment policy guidelines. He will write up a policy for the police department and have reviewed by the Village Attorney.

See Report

**Highway Department-Nick Rizzo**

The Town of Wolcott is helping with ditching and cutting along the shoulder of Lake Ave. The Town of Huron has agreed to assist when they get caught up with their own work.

Backhoe is still on schedule for the end July.

Mr. Rizzo did a visual inspection of the Village Hall roof for peeling and states it looks good for this year. He recommends a yearly inspection.

A discussion ensued about detour signage. The Mayor stated again that this is handled by DOT but also mentioned that there is a meeting on June 17th with the contractors, and LeBella’s to discuss the topic of signage.

Street Sweeper is here and the work has started.

**Sewer Department-Tommy Mettler-excused**

**Water Department-Evan Tyler-absent**

Correspondence-Letter from Ironwood Heavy Highway LLC.: RG&E Vegetation Management Project- Work Description: Floor Maintenance –the removal of tall growing trees and shrubs.

**Water Service Application-East Port Bay Pump Station**

Trustee Marshall made the motion to accept the application with a fee of $1,500.00. Trustee Stewart 2nd the motion. All present voted in favor.

**Justice Court May 2019 Audit/Reconciliation**

Trustee Marshall made the motion to approve the May 2019 Court audit/reconciliation. Trustee Stewart 2nd the motion. All present voted in favor.

**Village Clerk/Treasurer**

Clerk Acker made the board aware that the Village received a refund check from Xerox in the amount of $312.35 for the balance remaining with the purchase of the office equipment during the 2018-2019 fiscal year.

**Abstract #001**

Trustee Marshall made the motion to approve Abstract #001 in the amount of $135,187.16 with vouchers numbered 1-42 and checks numbered 29278-29318. Total claims from the General Fund are $75,886.01. Total claims from the Water Fund are $37,558.60. Total claims from the Sewer Fund are $21,742.55. This represents deducting unapproved voucher number #13 in the amount of $245.00. Trustee Stewart 2nd the motion. All present voted in favor.

**Mayor Henner**

Our supplier no longer carries Badger meter heads and the CE head used by the Village of Wolcott has been discontinued. The water department has found a new supplier who has an over stock of the needed CE Head who has offered a quantity to the village. Mayor Henner read a proposal to purchase a quantity of 96 CE Meter Heads for the amount of $15,037.44. Trustee Marshall made the motion to approve the purchase of the meter heads from Schmidt’s Wholesale. Trustee Stewart 2nd the motion. All present voted in favor.

The first CHIPS road project to be done will be Lake Ave. between West Port Bay Road and Smith Street. Trustee Marshall made the motion to approve contract with Road Tek not to exceed $50,000. Trustee Stewart 2nd the motion. All present voted in favor.

The agreement with RLS Structures to do the work on the highway building has been signed.

Mayor Henner updated the room on the sanitary project meeting with the Town of Wolcott. There will be a new EQ tank added on Village property. Documentation was sent to the Village Attorney to review who confirmed all liability and ownership belongs to the Town of Wolcott/project. The bid for the EQ tank is expected to go out sometime in August. The project is running a head of scheduled so there may be some sewer coming to the Village before the 3rd tank is hooked up. Tommy Mettler will still be able to read Bioxide reports as he currently does.

**Trustee Stewart**

Trustee Stewart has been taking pictures of the bridge construction activity as it has been happening.

She will be getting 3 quotes for painting of the outside of the Village Hall.

**Trustee Marshall**

Trustee Marshall was going to question signage of detours but will now wait until after the project meeting with the contractors on June 17, 2019.

**Donna Graham and Mayor Henner-Village Abatement of Chronic Nuisance Properties**

There was an open discussion of new findings that Donna Graham found from another Village’s Nuisance abatements policies. The board will look at the ideas that were discussed and legalities that were offered by OIC Knapp, then Clerk Acker will send to the Village Attorney to review.

**Executive Session**

Trustee Marshall made the motion to move the meeting into executive to discuss contractual and personnel issues at 9:06pm. Trustee Stewart seconded the motion. All present voted in favor. Nick Rizzo remained.

At 9:35 pm Mr. Rizzo left and Deputy Clerk Norsworthy and Clerk Acker were asked to stay.

The executive session continued after Mr. Norsworthy and Clerk Acker left.

Trustee Marshall made the motion to move the meeting back to open session at 9:58 pm. Trustee Stewart 2nd the motion. All present voted in favor.

Mayor Henner made the motion to approve the new union contract effective June 1, 2019. Trustee Stewart 2nd the motion. All present voted in favor.

**Adjournment**

Trustee Marshall made the motion to adjourn the meeting at 10:06 pm. Trustee Stewart 2nd the motion. All present voted in favor.

The next regularly scheduled Village Board of Trustees Meeting will be held on July 9th, 2019 at 7:00pm at the Village Hall.

Respectfully Submitted,

Fran Acker

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Clerk-Treasurer