VILLAGE OF WOLCOTT

BOARD OF TRUSTEES

Village Hall Conference Room

February 23, 2021

7:00 pm

Members Present: Mayor Chris Henner, Trustees: Andrew Marshall, Dave Lewis and Norma Stewart

Members Absent: Trustee Dan Smith

Others Present: Fran Acker, Ray Wellington, Ron Lancy, Brett Norsworthy, and Otis Vezzose

Mayor Henner called the Meeting to order at 7:00 pm with the Pledge of Allegiance.

**Fire Department**

Mayor Henner announced that the Fire Department can start in person meetings and trainings. They have to do temperature checks, and sign-up sheets for contact tracing. Clerk-Treasurer Acker will pick up a thermometer and get it to Chief Lasher. Anyone with a temperature over 100 degrees cannot stay.

The Mayor has reached out to Pam Helming inquiring on any new funding to apply for a pumper.

Chief Lasher provided the report for January 2021.

Chief Lasher stated there are 2 members who have completed their courses and are in need of turn out gear. He is waiting for quotes which is expected to be approx. $2,800.00 per person. Trustee Marshall made the motion to approve the purchase of turn out gear for the 2 members not to exceed $3,100.00 per member. Trustee Stewart 2nd the motion. All present voted in favor.

The Fire Chief mentioned the possibility of one new member-Ken Bish.

Chief Lasher reviewed and approved the annual MES invoice for SCBA flow tests and servicing in the amount of $1,140.12. He presented this to the board for abstract inclusion. Trustee Marshall made the motion to approve MES invoice #IN1543647 in the amount of $1,140.12. Trustee Stewart 2nd the motion. All present voted in favor.

Chief Lasher notified the board that coming up are 19 tanks due to be tested along with the annual ladder inspections on the quint and ground ladders. The cost is approx. $1,500.00 performed by American Ladder Company.

Mayor Henner said he spoke to George Buckalew and Chief Lasher to have Line Officers and Otis Vezzose trained on the Quint in order to have it totally utilized. Line Officers should be trained on the Quint every time there is a change.

**Highway Department-Nick Rizzo-Excused**

Trustee Marshall mentioned the gearbox on the snow blower broke but under warranty and is currently being replaced.

The highway Dept. has been busy hauling snow around the Village.

**Sewer Department-Tommy Mettler-Excused**

Mayor Henner stated he is working with Marty at WCWSA on the sewer bill with the Town of Wolcott. There should be no charge from one municipality to another. The Village is not charging the Town so WCWSA should not be.

**Water Department-Ed Wazinski-Excused**

Mayor Henner reminded the Village Board there was a water main break at East Port Bay Road near Rooney Road on Feb. 14th. All departments helped work on this break. Information regarding this break and related problems it may cause to the water customers of the Village was posted on the Village website.

The Mayor updated the board with the status of possible grants for the Lake Plant. Eric Wies will be meeting with Ed Wazinski to tour the Lake Plant. There are 2 different options: the cost of replacing the plant within the existing walls and grant to replace transmission lines. The award for replacement lines has been increased to $2 Million.

Quote #268063 for USA Bluebook was approved at the last meeting. This included $500.00 for scales which are not being ordered from USA Bluebook. The approval needs to be amended to approve quote #268063 less $500.00 and to approve ordering the needed scales from Uline. Trustee Marshall made the motion to approve the amendment and approve order of scales from Uline not to exceed the total amount of $400.00 for qty (2) scales. Trustee Stewart 2nd the motion. All present voted in favor.

**Code Enforcement-Otis Vezzose**

Mr. Vezzose was asked about the status of the Lake Ave property that has been in violation of the Nuisance Abatement Law. Otis will clarify with the court if the process has started. The property owner’s daughter told Deputy-Clerk Norsworthy that she would be in the office on Wednesday February 24, 2021 to pick up needed documents to move forward. If not, the Mayor is to be notified.

**Police Department**

The eligibility list of candidates for the open position has been received from the Wayne County HR Department and given to Police Commissioner Smith and Deputy Police Commissioner Marshall.

The Police Reform survey is available on the Village Website until February 26, 2021. This is posted in the Police Section.

**Village Clerk-Treasurer**

Trustee Marshall made the motion to accept the January 2021 Treasurers Report and Financial Statements. Trustee Stewart 2nd the motion. All present voted in favor.

Clerk-Treasurer Acker presented the board with the Eastern Shore Associates Quote in the amount of $45,230.64 along with the Police retirement 2022 estimate = $8,815, if paid early and ERS billing projected total = 56,230 . The net difference on the General Fund = increase of $254.00. Trustee Marshall made the motion to make the needed changes to the insurance and the retirement lines on the tentative budget. Trustee Lewis 2nd the motion. All present voted in favor.

The public hearing on the tentative budget for FY 21-22 will be set for March 9th at 6:30pm in the Village of Wolcott conference room. Notice will be published at least 5 days in the Finger Lakes Times which is an official newspaper of the Village of Wolcott.

**Meeting Minutes**

Trustee Marshall made the motion to accept and approve the meeting minutes from February 9, 2021. Trustee Stewart 2nd the motion. All Present voted in favor.

Trustee Marshall made the motion to accept and approve the Budget Workshop minutes from February 15, 2021. Trustee Stewart 2nd the motion. All Present voted in favor.

**Mayor Henner**

He spoke his points above until Executive Session.

**Trustee Stewart**

Trustee Stewart has some changes to the Comprehensive Plan that was tabled from the last meeting. She will sit with Code Enforcement Officer Vezzose and Deputy - Clerk Norsworthy to review many of the changes they have suggested.

**Trustee Marshall**

Trustee Marshall wanted to make the Board aware he confirmed the ordering of cutting edges and shoes for the snow plow for $648.00.

**Trustee Lewis**

Nothing at this time.

**Other Items**

Fire Chief Lasher notified the Village Board that he will be meeting with Shane from Eastern Shore Assoc. on Friday 2/26/2021 for the annual Fire Department insurance review.

**Executive Session**

Mayor Henner made the motion to move the meeting into executive to discuss contractual and personnel issues at 8:22pm. Trustee Marshall seconded the motion. All present voted in favor. Clerk-Treasurer Acker asked for some time.

Trustee Marshall made the motion to move the meeting back to open session at 9:17pm. Trustee Lewis seconded the motion. All present voted in favor.

Trustee Marshall made the motion to have Jessica Sharp do Annual Compliance Audits following OSC check list. This will be done once each FY is closed. Trustee Lewis 2nd the motion. All present voted in favor.

**Adjournment**

Trustee Marshall made the motion to adjourn the meeting at 9:19 pm. Trustee Stewart seconded the motion. All present voted in favor.

The next regularly scheduled Village Board of Trustees Meeting will be held on March 9, 2021 at 7:00pm in the Village of Wolcott Conference Room.

Respectfully Submitted,

Fran Acker

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Clerk-Treasurer