VILLAGE OF WOLCOTT

BOARD OF TRUSTEES

VILLAGE HALL CONFERENCE ROOM

DEPARTMENT HEAD MEETING

Sept 28, 2021

7:00 pm

Members Present: Deputy Mayor Dan Smith, Trustees: Andrew Marshall and Dave Lewis

Excused: Mayor Chris Henner, Trustee Norma Stewart

Others Present: Fran Acker, Brian Ritchie, Ed Wazinski, Ron Lancy, Jerry Lasher, Tommy Mettler, Brett Norsworthy and Chris Breen.

Deputy Mayor Smith called the meeting to order at 7:00 pm with the Pledge of Allegiance.

**Executive Session**

Trustee Lewis made the motion to move the meeting into executive session at 7:01 pm to discuss a personnel issue. Trustee Marshall seconded the motion. All present voted in favor. Mr. Breen was asked to stay.

Trustee Marshall made the motion to move the meeting back to open session at 7:11 pm. Deputy Mayor Smith 2nd the motion. All present voted in favor.

**Fire Department-Jerry Lasher**

Stated the department had a light month for calls during August. The Chief will drop off a report to the office.

There have been a couple of new member applicants that have showed interest.

A county festival is scheduled in Newark on 10/16/2021. Chief Lasher is hoping to have some members attend.

**Police Department-OIC Brian Ritchie**

Report provided.

OIC Ritchie asked to have carpets in police department cleaned. Clerk-treasurer Acker will get an estimate to clean carpets in the entire building.

Trustee Lewis made the motion to approve quote in the amount of $2,072.30 to repair sway bar links and oil pan gasket on the 2011 police car at Cavallaro-Neubauer. Trustee Marshall 2nd the motion. All present voted in favor.

**Nick Rizzo-absent**

**Sewer Department-Tommy Mettler**

Trustee Lewis made the motion to approve Gordon Beh quote #3025 in the amount of $3,665.00 for annual aerators cleaning, OSHA confined space equipment. Trustee Marshall 2nd the motion. All present voted in favor.

Trustee Lewis made the motion to approve Gordon Beh quote #3024 in the amount of $2,969.50 for annual cleaning of the pump station with OSHA confined space. Trustee Marshall 2nd the motion. All present voted in favor.

Mr. Mettler stated the Town of Wolcott’s pump is down again. The Mechanical seal is broken again, the 3rd time in a year.

**Water Department-Ed Wazinski**

Mr. Wazinski made the Village Board aware that the small Low Lift Pump will need to be replaced in the future. The last time this was done was approximately 8 years ago. Possible funding through ARPA Funds?

Ed Wazinski stated the Village has 3 years to update any service lines that contain lead. Suggested that the question be included in the next billing cycle asking customers to verify.

Trustee Marshall made the motion to accept the adjusted HACH turbidimeter quote #100628137v1 in the amount of $4,513.19. This is less $46.05 for tubing as suggested by Ed Wazinski, Water Department Head. Trustee Lewis 2nd the motion. All present voted in favor.

**Code Enforcement-Otis Vezzose-absent**

Deputy Mayor Smith iterated from the previous meeting held September 14, 2021 that anyone mowing property for the Village must have their own liability insurance as we reach out in regards to properties in violation to property maintenance codes.

**Village Clerk-Treasurer-Fran Acker**

Trustee Lewis made the motion to accept June 2021 Treasurer’s report and financial. Trustee Marshall 2nd the motion. All present voted in favor.

Clerk-Treasurer again reminded Department Heads that PO’s were needed or invoices could not be paid.

**Meeting Minutes**

Trustee Lewis made the motion to accept and approve the minutes from the September 14, 2021 Meeting. Trustee Marshall 2nd the motion. All Present voted in favor.

**Resolutions**

Resolution 2021-10

Authorization to File Grant Application for 2021-22

JCAP

Introduced by: Mayor Henner

**WHEREAS**, the Justice Court Assistance Program (JCAP) was established in 1999 to provide some State assistance to Town and Village Courts; and

**WHEREAS**, the Wolcott Village Court has received an invitation to apply for grant funding assistance under the Justice Court Assistance Program; therefore

**BE IT RESOLVED THAT** the Board of the Village of Wolcott authorizes the Village of Wolcott Court to apply for a JCAP grant in the 2021-22 grant cycle up to $30,000.

Adopted by the following vote:

Ayes: Deputy Mayor Smith, Trustees Lewis and Marshall

Nays: 0

Absent: Mayor Henner and Trustee Stewart

Office of the Village Clerk

Village of Wolcott

County of Wayne

I hereby certify that I have compared the foregoing copy of a resolution with the original duly adopted by the above mentioned Board at a meeting held on the 28th day of September, 2021 and that the same is a true copy of said original and of the whole thereof.

In Witness Whereof, I have hereunto subscribed my name and affixed the official seal of the said Board this 28th day of September, 2021. \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_

Village Clerk

**Village Attorney**

Trustee Lewis made the motion to appoint Kevin Caraccioli, Esq. as the Village Attorney, replacing Robert DiNieri, Attorney, and effective October 1, 2021. Trustee Marshall 2nd the motion. All present voted in favor.

**Public Hearing-NYS New Marijuana Law**

Trustee Lewis made the motion to hold a public Hearing on Tuesday October 12, 2021 at 6:30 pm in the Village of Wolcott conference room regarding the new NYS Marijuana Law regarding the Village to opt in/out of Local Retail Dispensary and/or on-site Consumption. Trustee Marshall 2nd the motion. All present voted in favor. Clerk-Treasurer Acker will put the required ad in the paper and notices will be posted.

**Trustee Lewis**

Trustee Lewis made the motion to refund water/sewer account #69600 in an amount of not more than $125.00 due to an error in consumption calculation. Trustee Marshall 2nd the motion. All present voted in favor.

Trustee Lewis asked about a recent conversation regarding the curb at a driveway on New Hartford Street that Nick and the Village Office has been working on with the resident. Trustee Marshall will take a look at the situation.

**Trustee Marshall**

The highway laborer position is still vacant due to the position being declined previously. Trustee Marshall made the motion to hire Christopher Breen, starting rate of $17.55/hour and according to the union contract, contingent on drug test and previous employer reference check, effective start date in 2 weeks. Trustee Lewis 2nd the motion. All present voted in favor.

Trustee Marshall made the motion to adjourn the meeting at 8:29 pm. Trustee Lewis seconded the motion. All present voted in favor.

The next regularly scheduled Village Board of Trustees Meeting will be held on October 12, 2021 at 7:00pm in the Village of Wolcott Conference Room.

Respectfully Submitted,

Fran Acker

Fran Acker

Clerk-Treasurer