VILLAGE OF WOLCOTT

BOARD OF TRUSTEES

VILLAGE HALL CONFERENCE ROOM

DEPARTMENT HEAD MEETING

June 8, 2021

7:02 pm

Members Present: Mayor Chris Henner, Trustees: Dan Smith, Andrew Marshall, and Dave Lewis

Members Absent: Trustee Norma Stewart

Others Present: Fran Acker, Ed Wazinski, Jerry Lasher, Ron Lancy, Tommy Mettler, Otis Vezzose, Donna Graham, Dave Byrnes, and Brett Norsworthy

Mayor Henner called the Meeting to order at 7:02 pm with the Pledge of Allegiance.

**Fire Department-Jerry Lasher**

Submitted monthly report.

Chief Lasher mentioned tires replaced on a truck.

He asked Trustee Marshall for an update on the LED replacement project for the Fire Hall. Trustee Marshall responded they are waiting for the lights to come in.

**Police Department-OIC Brian Ritchie-Absent**

**Highway Department-Nick Rizzo-Absent**

Mayor Henner reported there would be an update on the quote for West Port Bay Road because the Road will be shimmed instead of original quoted work.

**Sewer Department-Tommy Mettler**

Mr. Mettler stated the sewer cap at the campground is completed.

Repair work has been done on the ranger.

A 3rd transducer has been ordered for the sewer plant. Constant alarms are being received. Ed Wazinski has been helping Tommy Mettler to solve the issue.

**Water Department-Ed Wazinski**

Mr. Wazinski announced Greg Kerschner submitted his resignation. Evan Tyler and Tommy Mettler said they would help fill in until the vacancy is filled.

Ed stated they are waiting for a mixer motor for the Lake Plant clarifier and a pressure reducer for Eagle Road.

There were a couple of repeat complaints of dirty water. When Mr. Wazinski went to check them out, the water was clear, the problem could be possible issues due to blow off from WCWSA.

**Code Enforcement-Otis Vezzose**

Mayor Henner stated the Village is following through with the next steps regarding it’s 1st case abusing LL#2-“Abatement of Chronic Nuisance Properties” with the progression being taken against owner of 6184 Lake Ave. according to the steps in the local law. Code Enforcement Officer Vezzose is to have weekly follow ups with OIC Ritchie to obtain any new complaints or documentation. Donna Graham confirmed she was still interested in being involved with the abatement process.

**Mowing Bids**

A few packets have been picked up but no bids have been received by the deadline. Other options will be considered. Also, the packets will remain available in the clerk’s office for a while longer.

**Court Audit**

Trustee Smith made the motion to approve the April 2021 court audit. Trustee Marshall 2nd the motion. All present voted in favor.

**Village Clerk-Treasurer-Fran Acker**

The Village Officials Dinner is June 16th, 2021 at the Wolcott Elks Lodge hosted by the Village of Wolcott.

**Meeting Minutes**

Trustee Smith made the motion to accept and approve the meeting minutes from May 25, 2021. Trustee Lewis 2nd the motion. All Present voted in favor.

**Abstract #001**

Trustee Smith made the motion to approve abstract #001 in the amount of $49,740.40 with vouchers numbered 1-34 and checks numbered 30671-30704. Total claims from the General Fund are $36,325.08. Total claims from the Water Fund are $6,395.18. Total claims from the Sewer Fund are $7,020.14. Trustee Lewis 2nd the motion. All present voted in favor.

**Facilities Use Request**

Trustee Smith made the motion to approve the Facility use request for Northup Park from Wolcott Dentistry on June 30, 2021 from 5-8:30pm for a private event for their patients (ice cream social and balloon man). Trustee Lewis 2nd the motion. All present voted in favor.

Trustee Smith made the motion to approve the use of Main Street on 8/21/21 from the Wolcott Hotel to the movie Theater between 1pm-9pm by the Wolcott Hotel/Downtown Merchants for the 2nd year Main Street USA Corn Hole Tournament. Trustee Lewis 2nd the motion. All present voted in favor.

**Mayor Henner**

Nothing more at this time

**Trustee Stewart-Absent**

**Trustee Smith**

Trustee Smith made the motion to accept Greg Kreschner’s resignation from the Water Department effective June 17, 2021. Trustee Lewis 2nd the motion. All present voted in favor.

Trustee Smith reminded the board, that according to the hiring agreement, Mr. Kerschner was responsible to pay back all expenses paid by the Village incurred for Greg to obtain training towards his water license. Clerk-Treasurer Acker presented the amount of $1,994.55. The Village will put out a help wanted ad to canvas for candidates.

**Trustee Marshall**

Trustee Marshall announced that the Village was eligible for a 10% discount on all but 2 RG&E account bills through NYSERDA. This should take effective in July, 2021.

**Trustee Lewis**

Trustee Lewis said he has started looking into vans or small trucks with a cap or a utility box for the water department. Mayor Henner mentioned that eventually the crown vic being used by the water department and the ranger used by the sewer department will eventually have to be retired. A future possible option is to move the water van to the sewer department. Trustee Lewis is looking at possible GM Corporate Discounts.

**Time for the Public**

Donna Graham has finished planting flowers around the Village. She has reached out to the business owners. The majority has agreed to water the flowers in front of their businesses. Donna also has some volunteers to rotate on a watering schedule.

**Executive Session**

Trustee Smith made the motion to move the meeting into executive session at 8:05 pm to discuss a contractual and personnel matter. Trustee Marshall seconded the motion. All present voted in favor. Clerk-Treasurer Acker and Deputy Clerk Norsworthy were asked to stay. Mr. Norsworthy left at 8:20pm.

Trustee Smith made the motion to move the meeting back to open session at 9:32pm. Trustee Lewis 2nd the motion. All present voted in favor.

Clerk-Treasurer Acker shared with the board her learning from NYALGRO conference on June 7 and 8, 2021 in Geneva, NY, specifically the need of a good records room. Mayor Henner did agree for Ms. Acker to reach out to have our local RAO visit and provide recommendations.

**Adjournment**

Trustee Smith made the motion to adjourn the meeting at 9:39 pm. Trustee Lewis seconded the motion. All present voted in favor.

The next regularly scheduled Village Board of Trustees Meeting will be held on July 13, 2021 at 7:00pm in the Village of Wolcott Conference Room.

Respectfully Submitted,

Fran Acker

Fran Acker

Clerk-Treasurer