VILLAGE OF WOLCOTT

BOARD OF TRUSTEES

VILLAGE HALL CONFERENCE ROOM

DEPARTMENT HEAD MEETING

DECEMBER 14, 2021

7:00 pm

Members Present: Deputy Mayor Dan Smith, Trustees: Andrew Marshall and Dave Lewis

Excused: Mayor Chris Henner

Absent: Misty Harper

Others Present: Fran Acker, Jerry Lasher, Brett Norsworthy, Nick Rizzo, Otis Vezzose, Tommy Mettler, Brian Ritchie, and Ron Lancy.

Deputy Mayor Smith called the meeting to order at 7:00 pm with the Pledge of Allegiance.

**Fire Department-Jerry Lasher**

Chief Lasher stated he had no report to present due to the Wayne County system being down. He will present the hard copy at another time. He mentioned they were called to a fire in Clyde and that the WCWSA hydrants do not work for fires. WCWSA call them “courtesy hydrants”.

Physicals for the members are outdated due to COVID. They are scheduled to start January 27, 2022. Chief Lasher is negotiating the price down 20% by combining with other departments.

Chief Lasher thanked Highway Foreman Nick Rizzo for putting stone in front of the overhead door for the Fire Department.

Jerry Lasher and Peter Gillette worked on fixing the telescoping light tower.

The Seniors’ group asked with the COVID reports for Wayne County if they can still have their meetings at the Fire Hall. Deputy Mayor Smith responded they are ok to meet as long as COVID19 protocols were being followed. Chief Lasher said the group was happy to be having their meetings.

**Police Department-OIC Brian Ritchie**

See Monthly Report.

Trustee Marshall made the motion to approve Axon Enterprise quote for cartridges in the amount of $753.44. Trustee Lewis 2nd the motion. All present voted in favor.

**Highway Department- Nick Rizzo**

Mr. Rizzo stated all is going well. They came in this past Sunday to clean up a tree that came down on Main Street during the high winds.

All vehicles except for the vac. Truck have been inspected.

The Highway Department worked with the Village Police Department to identify street lights that were out and worked on cars parked illegally. Mr. Rizzo thanked the Village PD for their help with these tasks.

Mr. Rizzo also thanked the Town of Huron for adjusting the clutch on the Village of Wolcott’s #113 vehicle (2005 International Dump Truck). The Village of Wolcott is storing some equipment for the Town of Huron.

The Highway Department is still working on picking up leaves and brush around the village.

**Sewer Department-Tommy Mettler**

There is a recall due on the Ranger. Trustee Lewis confirmed this has to be done at a Ford dealership.

Mr. Mettler confirmed the oil has been changed in all of the Village generators with the assistance of Tim Jones from the Highway Department.

Everything else in the Department is going good.

Mr. Mettler wanted the board to be aware he will be missing a couple of days a month starting January 2022 due to his recently elected Town of Butler Supervisor position. He will be using his benefit time.

**Water Department-Ed Wazinski-Excused**

Trustee Marshall made the motion to approve water service application for Jason Antinoro on East Port Bay Road. Ed Wazinski and Deputy Clerk-Treasurer Brett Norsworthy will provide Mr. Antinoro the quote at the Village’s cost. Trustee Lewis 2nd the motion. All present voted in favor.

Deputy Mayor Smith signed retainer agreement for Napoli Sholnik PLLC regarding a class action suit for municipalities to recoup fees on new mandated water tests.

New owner of Account #35500 asked for forgiveness of past due that they inherited when they bought the property. Mr. Norsworthy will contact them to offer a payment plan of $25.00 a month on past due plus payment of current bill.

**Code Enforcement-Otis Vezzose**

Code Enforcement Officer Vezzose thanked Highway Foreman Rizzo for coming in and putting up barricades on Main Street during the wind storm.

**Court Audit**

Trustee Lewis made the motion to accept and approve the October 2021 Court Audit. Trustee Marshall 2nd the motion. All present voted in favor.

Trustee Lewis made the motion to accept and approve the November 2021 Court Audit. Trustee Marshall 2nd the motion. All present voted in favor.

**Village Clerk-Treasurer-Fran Acker**

Due to a system error the July Treasurer’s report needed to be updated. Trustee Lewis made a motion to accept the revised July Treasurer’s report that was presented to the board. Trustee Marshall 2nd the motion. All present voted in favor.

Trustee Lewis made the motion to accept August 2021 Treasurer’s report and financials. Trustee Marshall 2nd the motion. All present voted in favor.

Trustee Lewis made the motion to accept September 2021 Treasurer’s report and financials. Trustee Marshall 2nd the motion. All present voted in favor.

Trustee Lewis made the motion to accept October 2021 Treasurer’s report and financials. Trustee Marshall 2nd the motion. All present voted in favor.

**Meeting Minutes**

Trustee Lewis made the motion to accept and approve the minutes from the November 9, 2021 Department Head Meeting. Trustee Marshall 2nd the motion. All present voted in favor.

Trustee Lewis made the motion to accept and approve the minutes from the December 1, 2021 Special Meeting. Trustee Marshall 2nd the motion. All present voted in favor.

**Bill #A01108A-Minutes of Public Body Posted on Line**

Effective November 8, 2021, minutes of municipalities who maintain their own website on a regular basis must be posted on their website. Clerk-Treasurer Acker reached out to the Committee on Open Government to discuss how to handle since the Village of Wolcott does not maintain on a regular basis and has an outside contractor. One option that was given was to post on the Village Website “to make a FOIL request due to the website not being maintained on a regular basis, or the minutes can be viewed during office hours.” Trustee Marshall made the motion to post the above statement on the Village website as recommended by the Committee on Open Government. Trustee Lewis 2nd the motion. All present voted in favor.

**Abstract**

Trustee Marshall made the motion to approve Abstract #007 in the amount of $158,306.15, with vouchers numbered 338-400 and checks numbered 31008-31070. Total claims from the General Fund are $74,681.36. Total claims from the Water Fund are $37,306.39. Total claims from the Sewer Fund are $46,318.40. Trustee Lewis seconded the motion. All present voted in favor.

**Resolutions-Standard Work Day-NYSLRS**

Trustee Lewis made the motion to accept and approve the records of activity and the standard work day resolution for Trustee Dan Smith. Trustee Marshall 2nd the motion. All present voted in favor. The Resolution will be available to the public at the entrance of the clerk’s office for 30 days starting December 15, 2021.

**Facilities Request**

Trustee Marshall made the motion to approve the Wolcott Historical Society’s use of the Village Park for the annual Festival of Trees and Tree Lighting November 29, 2021-January 7, 2022. The Tree Lighting will be 12/6/2021 at 6:30pm. Trustee Lewis 2nd the motion. All present voted in favor.

**NYCOM Letter to Governor Hochul-Municipal Aid Increase**

Trustee Lewis made the motion for the Village of Wolcott to join the NYCOM sign-on letter to Governor Hochul urging increase to municipal aid. Trustee Marshall 2nd the motion. All present voted in favor.

**NYS Cannabis Municipality Opt in/Out**

Trustee Marshall made the motion for the Village of Wolcott to opt in allowing retail cannabis dispensaries and/or on-site cannabis consumption establishments. Trustee Lewis 2nd the motion. All present voted in favor.

**Trustee Marshall**

Nothing at this time.

**Trustee Lewis**

Trustee Lewis is still researching electric charging systems for the Village.

**Deputy Mayor Smith**

Nothing at this time.

**Time for Public**

Chief Jerry Lasher made the Village Board aware that he received notification from Municipal Emergency Services that the annual SCBA testing certification was due. Trustee Marshall made the motion to approve annual certification through MES not to exceed $2,500.00. Trustee Lewis 2md the motion. All present voted in favor.

Chief Lasher also mentioned that he was contacted regarding a 100+ participant fundraiser bike tour that would be in the area next year and they would like to use the parking lot of the Fire department for a stopping area. He will be getting more information as the event gets closer.

Ryan Henry is working out of town during the week but putting in time as he can during the weekends with the Fire Department.

**Correspondences**

A thank you card was received from Harlow with the Masonic Lodge and Deb Sloan-Village of Wolcott Court Clerk.

**Executive Session**

Trustee Marshall made a motion to move the meeting to executive session at 8:30 pm to discuss a personnel matter. Trustee Lewis 2nd the motion. All present voted in favor. OIC Ritchie, Clerk Treasurer Acker were asked to stay. Aaron Springer also joined. Mr. Springer left before the session was over.

Trustee Marshall made a motion to move back to regular session at 9:40 pm. Trustee Lewis 2nd the motion. All present voted in favor.

Trustee Lewis made the motion to hire Aaron Springer as a Part-Time police Officer at the rate of $15.00/hr pending background/employment check and drug test. Deputy Mayor Smith 2nd the motion. Aye votes: Lewis and Smith, Nay votes: Marshall.

Trustee Marshall left at 9:50 pm before the end of the meeting.

Trustee Lewis made the motion to adjourn the meeting at 10:06 pm since there was no longer a quorum. Deputy Mayor Smith 2nd the motion. No vote could be taken.

The next regularly scheduled Village Board of Trustees Meeting will be held on January 11, 2022 at 7:00pm in the Village of Wolcott Conference Room.

Respectfully Submitted,

Fran Acker

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Clerk-Treasurer