VILLAGE OF WOLCOTT

VILLAGE HALL CONFERENCE ROOM

BOARD OF TRUSTEES

MAY 31, 2022

7:00 pm

Members Present: Mayor Henner, Trustees: Dave Lewis, Andrew Marshall, and Misty Harper

Absent: Trustee Dan Smith

Others Present: Fran Acker and Frank DeNoto

Mayor Henner called the meeting to order at 7:00 pm with the Pledge of Allegiance.

**Highway Department**

Trustee Marshall made the motion to approve Plasma Cutter #430-088112 on Quote#0183141 from Haun Supply in the amount of $2,142.00. This will be from FY 21-22 budget. Trustee Harper 2nd the motion. All present voted in favor.

**Abandonment of Water Services**

Trustee Marshall approved the application for abandonment water services at 12191 Melody Drive Wolcott due to fire that destroyed the structure for a fee of $1,200.00. The former Deputy -Clerk Norsworthy never updated the application to the correct fee amount of $1,500.00 therefore, the board had to accept the amount presented on the application. Trustee Lewis 2nd the motion. All present voted in favor.

The application will be modified to reflect the correct amount as determined previously.

**Pre-Payment Just Solutions Inv#118847**

Trustee Marshall made the motion to approve pre-payment of Just Solutions, Inc. invoice #118847 in the amount of $992.25 for monthly IT/Cyber Security monitoring. Trustee Harper 2nd the motion. All present voted in favor.

**Just Solutions Quote Sonic Wall Quote**

Trustee Marshall made the motion to approve Just Solutions Quote#JSIQ9364 for SonicWall 1 year license Renewal for Highway in the amount of $630.00. Trustee Lewis 2nd the motion. All present voted in favor.

**Abstract**

Trustee Marshall made the motion to approve Abstract #013 in the amount of $95,316.23, with vouchers numbered 677-725 and checks numbered 31347-31395. Total claims from the General Fund are $42,476.12. Total claims from the Water Fund are $26,650.13. Total claims from the Sewer Fund are $26,189.98. Trustee Harper seconded the motion. All present voted in favor.

**Resolutions**

Resolution No. 2022-2

Introduced by Mayor Henner:

WHEREAS, the Village of Wolcott is required by the New York State Law, section 5-520 of the Village

Law of New York State to make additional appropriations on increase appropriations, and

WHEREAS, monies therefore, may be provided by transfer from the unexpected balance of an appropriation for contingencies, from unappropriated cash surplus on unappropriated revenues within a fund or by borrowing pursuant to the General Finance Law.

BE IT THEREFORE RESOLVED THAT the Village of Wolcott makes the following budgetary

Adjustments to the General Fund:

\_\_\_\_\_\_\_\_\_\_A/C#\_\_\_\_\_\_\_\_\_\_\_\_\_\_ITEM\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_DB.\_\_\_\_\_\_\_\_\_\_\_CR.\_\_\_\_\_\_\_\_\_

A1990.4 Contingency Fund $9,500.00

A1910.4 Unallocated Insurance $9,500.00

A3410.4 Fire Department-Contractual $5,000.00

A3120.2 Police-Equipment $3,000.00

A3410.48 Fire Department - Insurance $2,000.00

A5110.4 Street Maintenance-Contractual $9,100.00

A5142.4 Snow Removal-Contractual $9,100.00

A9060.8 Hospital & Medical Insurance $2,835.00

A9010.8 State Retirement $1,919.00

A9015.8 Police Retirement $ 916.00

Total: $26,435.00 $26435.00

Adopted by the following vote:

Ayes: Mayor Henner, Trustees: Dave Lewis, Andrew Marshall and Misty Harper

Nays:

Office of the Village Clerk

Village of Wolcott

County of Wayne

I hereby certify that I have compared the foregoing copy of a resolution with the original duly adopted by the above mentioned Board at a meeting held on the 31st day of May, 2022 and that the same is a true copy of said original and of the whole thereof.

In Witness Whereof, I have hereunto subscribed my name and affixed the official seal of the said Board, this 31st day of May, 2022.

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Village Clerk

**Resolution No. 2022-3**

Introduced by Mayor Henner:

WHEREAS, the Village of Wolcott is required by the New York State Law, section 5-520 of the Village

Law of New York State to make additional appropriations on increase appropriations, and

WHEREAS, monies therefore, may be provided by transfer from the unexpected balance of an appropriation for contingencies, from unappropriated cash surplus on unappropriated revenues within a fund or by borrowing pursuant to the General Finance Law.

BE IT THEREFORE RESOLVED THAT the Village of Wolcott makes the following budgetary

Adjustments to the Water Fund:

\_\_\_\_\_\_\_\_\_\_A/C#\_\_\_\_\_\_\_\_\_\_\_\_\_\_ITEM\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_DB.\_\_\_\_\_\_\_\_\_\_\_CR.\_\_\_\_\_\_\_\_\_

F8340.2 Transmission & Distribution-Equip. $4,140.00

F9060.8 Hospital & Medical Insurance $4,140.00

F8340.1 Transmission & Distribution-Pers Serv $ 723.00

F9010.8 State Retirement $ 723.00

Total: $4,863.00 $4,863.00

Adopted by the following vote:

Ayes: Mayor Henner, Trustees: Dave Lewis, Andrew Marshall and Misty Harper

Nays:

Office of the Village Clerk

Village of Wolcott

County of Wayne

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In Witness Whereof, I have hereunto subscribed my name and affixed the official seal of the said Board, this 31st day of May, 2022.

\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_

Village Clerk

**Resolution No. 2022-4**

Introduced by Mayor Henner:

WHEREAS, the Village of Wolcott is required by the New York State Law, section 5-520 of the Village

Law of New York State to make additional appropriations on increase appropriations, and

WHEREAS, monies therefore, may be provided by transfer from the unexpected balance of an appropriation for contingencies, from unappropriated cash surplus on unappropriated revenues within a fund or by borrowing pursuant to the General Finance Law.

BE IT THEREFORE RESOLVED THAT the Village of Wolcott makes the following budgetary

Adjustments to the Sewer Fund:

\_\_\_\_\_\_\_\_\_\_A/C#\_\_\_\_\_\_\_\_\_\_\_\_\_\_ITEM\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_DB.\_\_\_\_\_\_\_\_\_\_\_CR.\_\_\_\_\_\_\_\_\_

G9060.8 Hospital & Medical Insurance $723.00

G9010.8 State Retirement $ 723.00

Total: $723.00 $723.00

Adopted by the following vote:

Ayes: Mayor Henner, Trustees: Dave Lewis, Andrew Marshall and Misty Harper

Nays:

Office of the Village Clerk

Village of Wolcott

County of Wayne

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In Witness Whereof, I have hereunto subscribed my name and affixed the official seal of the said Board, this 31st day of May, 2022.

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Village Clerk

**Mayor Henner**

Mayor Henner and Tom Sawtelle, Code Enforcement, discussed proposed guidelines for a request of updated signage at the corner of East Port Bay Road and Oswego Street. Normally signs are for those who own the property and follow certain regulations. SOS Roofing would like to put up signage for his business and other business to use. The Code Enforcement Officer has recommended a resolution by the board to accept changes in the sign to allow the height will remain at existing height and only businesses on East Port Bay Road can be on the sign, and SOS Roofing since they own the property. Trustee Marshall made the motion to accept the signage variance by resolution at the next meeting on June 14, 2022 once Mr. Zwolinski submits his written plans and understanding to the guidelines presented for board approval. Trustee Lewis 2nd the motion. All present voted in favor. Deputy-Clerk Kellam will send Mr. Zwolinski a follow up letter on how to proceed.

**Property Maintenance**

Several 1st and 2nd notices have been sent out to property owners regarding violations to property maintenance codes. Notices regarding mowing violations will be updated to include that the entire yard must be kept mowed, including the back and between the sidewalk and curb.

**Adjournment**

Trustee Marshall made the motion to adjourn the meeting at 7:45pm. Trustee Harper seconded the motion. All present voted in favor.

The next regularly scheduled Village Board of Trustees Meeting will be held on June 14, 2022 at 7:00pm in the Village of Wolcott Conference Room.

Respectfully Submitted,

Fran Acker

Fran Acker

Clerk-Treasurer