VILLAGE OF WOLCOTT

BOARD OF TRUSTEES

VILLAGE HALL CONFERENCE ROOM

DEPARTMENT HEAD MEETING

Aug 9, 2022

7:00 pm

Members Present: Mayor Chris Henner, Trustees: Dave Lewis, Dan Smith, Andrew Marshall and Misty Harper

Others Present: Fran Acker, Charlotte Henner, Ed Wazinski, Nick Rizzo, Toni M. Kellam and Jerry Lasher.

Mayor Henner called the meeting to order at 7:00 pm with the Pledge of Allegiance.

**Water/Sewer Accounts #06340 & 07000**

Accounts #06340 & 07000 were both purchased during the Wayne County tax auction after water/sewer billing collections started. Both new owners asked if the penalties could be waived. The amount of penalties are $29.51 each. Trustee Smith made the motion to waive the penalties in the amount of $29.51 for w/s account 06340 and 07000. Trustee Harper 2nd the motion. All present voted in favor.

**Police Department-OIC Brian Ritchie-absent**

See monthly report

**Highway Department- Nick Rizzo**

The road projects are completed. Shoulder work on West Port Bay Road is scheduled for August 27, 2022.

Mr. Rizzo stated there is some road patch work that needs to be done before winter and water/storm sewers still need to be done.

Mr. Rizzo also mentioned a parking issue on Draper Street. This does cause an issue during the winter with plowing and the parking rules will be addressed at that time if being violated.

**Northern Asphalt Invoice #105592**

The cost for the Milling and Paving Project on West Main Street and Northrup are higher than the original quote by $4,496.07. Trustee Smith made the motion to approve payment of the $4,496.07 be paid from the ARPA funds. Trustee Marshall 2nd the motion. All present voted in favor. The remaining balance of $101,634.75 was previously approved to be paid from CHIPS funding.

Trustee Smith made the motion to approve pre-payment of Northern Asphalt Invoice #105592 in the amount of $106,130.82. Trustee Marshall 2nd the motion. All present voted in favor.

**Fire Department-Jerry Lasher**

Chief Lasher provided the 911 report for July 2022.

Fire Chief Lasher stated that since Wolcott Fire Department no longer has a boat, they have been in contact with North Rose in an effort to cover water rescue.

**Sewer Department-Tommy Mettler-absent**

**Water Department-Ed Wazinski**

Mr. Wazinski stated the pump is on its way.

Mr. Wazinski made the board aware the DOH will be conducting the annual Sanitary Survey on September 8, 2022. Wade Silkworth from the Rochester Office will be conducting the survey to assist the Geneva Office who is backlogged.

Meter reads and water shut-off’s are currently being done.

Clerk-Treasurer Acker confirmed with NYCOM that billing can go back 6 years. She will work with Deputy Clerk-Treasurer Kellam and catch up on the customers outside the village who had meters replaced but were not billed.

**Code Enforcement**

“Property Being Reviewed” signs will be placed at 5948 Williams Street and 5862 New Hartford Street per the Nuisance Abatement Local Law.

**Correspondence**

A letter was received from resident at 6088 East Port Bay Road in response to Code Enforcement Violations he has been sent by the Village Code Enforcement Officer.

**Court Audit**

Trustee Smith made the motion to accept and approve the June 2022 Court Audit. Trustee Lewis 2nd the motion. All present voted in favor.

**Village Clerk-Treasurer-Fran Acker**

Clerk-Treasurer Acker made the Village Board aware that ARPA funds were received in the amount of $82,768.98.

Trustee Smith made the motion to approve and accept April 2022 Treasurer’s Report. Trustee Marshall 2nd the motion. All present voted in favor.

Clerk-Treasurer Acker shared information for insurance refund from Eastern Shore Associates in the amount of $697.40 from NYMIR with deleting 2011 Ford Crown Vic and 2009 Ford Ranger effective 6/27/2022.

**Meeting Minutes**

Trustee Smith made the motion to accept and approve the minutes from the July 12, 2022 Department Head meeting. Trustee Marshall 2nd the motion. All present voted in favor.

**Abstract #003**

Trustee Smith made the motion to approve Abstract #003 in the amount of $79,738.09, with vouchers numbered 112-168 and checks numbered 31508-31564. Total claims from the General Fund are $37,898.09. Total claims from the Water Fund are $24,756.35. Total claims from the Sewer Fund are $17,083.65. Trustee Marshall seconded the motion. All present voted in favor.

**Resolution 2022-7**

Trustee Smith made the motion to approve Resolution 2022-7. Annual Justice Court Records Audit and Annual Audit Review. Trustee Marshall 2nd the motion.

**Resolution No. 2022-7**

Introduced by: Mayor Chris Henner

WHEREAS, Section 2019-a of the Uniform Justice Court Act requires that town and village justices annually provide their records and dockets to their respective town and village auditing boards, and that such records then be examined, and that fact be entered into the minutes of the board’s proceedings.

WHEREAS, the Unified Court System’s is responsible for monitoring the village board compliance with Section 2019-a.

BE IT THEREFORE RESOLVED THAT the Village of Wolcott board has audited the Village Of Wolcott Court records and dockets for fiscal year ending 2022 examining such records.

Adopted by the following vote:

Ayes: Mayor Christopher Henner, Trustees Dave Lewis, Dan Smith, Andrew Marshall and Misty Harper

Nays: None

Office of the Village Clerk

Village of Wolcott

County of Wayne

I hereby certify that I have compared the foregoing copy of a resolution with the original duly adopted by the above mentioned Board at a meeting held on the 9th day of August, 2022 and that the same is a true copy of said original and of the whole thereof.

In Witness Whereof, I have hereunto subscribed my name and affixed the official seal of the said Board, this 9th day of August, 2022.

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Village Clerk

**Resolution 2022-8**

Trustee Smith made the motion to approve Resolution 2022-8. Quality Review Act. Trustee Harper 2nd the motion.

**Resolution No. 2022-8**

MAKING A DETERMINATION UNDER THE STATE ENVIRONMENTAL QUALITY REVIEW ACT

**WHEREAS,** pursuant to Article 8 of the Environmental Conservation Law, Chapter 43-B of the Consolidated Laws of New York, as amended (the “SEQRA Act”) and the regulations adopted pursuant thereto by the Department of Environmental Conservation of the State, being 6 NYCRR Part 617, as amended (the “Regulations”), the Wolcott Village Board (the “Board”) desires to determine whether the following action may have a “significant effect on the environment” (as said quoted term is defined in the SEQRA Act and the Regulations) and therefore require the preparation of an environmental impact statement: An action to purchase a Fire Truck (the “Project); and

**WHEREAS,** the Board has engaged Municipal Solutions, Inc. to examined the EAF in order to make a determination as to the potential environmental significance of the Project; now, therefore, be it

**RESOLVED,** as follows:

1. Based upon examination of the EAF, it has been determined that the purchase of the Fire Truck is a Type II SEQR action; and
2. Is determined NOT to have a significant adverse impact on the environment per 6 NYCRR §617.5; and
3. As a Type II action it is categorically excluded from SEQR and therefore, no further environmental review is required.

Adopted by the following vote:

Ayes: Mayor Henner, Trustees: Dave Lewis, Dan Smith, Andrew Marshall and Misty Harper

Nays: None

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Village Clerk

**Resolution 2022-9**

Trustee Smith made the motion to approve Resolution 2022-9. Certifying Officer for CDBG NEPA Fire Truck Purchase. Trustee Marshall 2nd the motion.

**Resolution No. 2022-9**

**CERTIFYING OFFICER FOR CDBG NEPA FIRE TRUCK PURCHASE**

**WHEREAS**, the Village of Wolcott has received a CDBG Grant for the Purchase of a Fire Truck; and

**WHEREAS**, a Certifying Officer needs to be appointed for the required CDBG NEPA review for the Fire Truck Purchase; and

**BE IT THEREFORE RESOLVED THAT**, the Village of Wolcott Board of Trustees appoints Mayor Henner as the Certifying Officer for the required CDBG NEPA review for the Fire Truck purchase.

Adopted by the following vote:

Ayes: Trustees: Dave Lewis, Dan Smith, Andrew Marshall and Misty Harper

Abstained: Mayor Henner

Nays: None

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Village Clerk

**Facilities Use Request**

Trustee Smith made the motion to approve Wolcott Lions Club use of Northrup Parking August 27, 2022, 7:00 am-3:00pm for a chicken BBQ. Trustee Harper 2nd the motion. All present voted in favor.

Trustee Smith made the motion to approve Lionsheart Ministry use of the bandstand and Northrup Park on August 6th, 2022 12:00pm-5:00 pm for praise, worship ministry and food. Trustee Harper 2nd the motion. All present voted in favor.

Dave Savary has resigned as manager of the Wolcott Farmer’s Market. He thanked the board for keeping the market going and giving him and his wife the opportunity to manage the market. Deputy Clerk Kellam has offered to manage the Farmer’s Market through the Village Hall. The board has agreed.

**Nick Rizzo**

Mr. Rizzo presented the Village Board with quotes for 2022 Line Striping and crosswalks. Trustee Marshall made the motion to approve Wayne County quote for Village Road line striping in the amount of $3,667.65. Trustee Smith 2nd the motion. All present voted in favor.

Trustee Smith made the motion to approve Champion Asphalt proposal #22-6325 to restripe crosswalks in the amount of $2,544.00. The Village will provide the paint. Trustee Marshall 2nd the motion. All present voted in favor.

**Mayor Henner**

Still working on any paperwork that is coming through for the Fire Truck grant.

**Trustee Harper**

Nothing at this time.

**Trustee Marshall**

Trustee Marshall presented a quote from Smith Metal Works of Newark, Inc. in the amount of $14,500.00 for a Spreader, Screens, Beam and Cab Protector. Trustee Marshall made the motion to accept the quote to purchase the spreader and accessories. Trustee Harper 2nd the motion. All present voted in favor.

Trustee Smith made the motion to pre-pay invoice #13309 in the amount of $14,500.00 to Smith Metal Works of Newark, Inc. to purchase spreader and accessories. Trustee Marshall 2nd the motion. All present voted in favor.

**Trustee Smith**

Nothing at this time

**Trustee Lewis**

Trustee Lewis asked who to contact regarding the feral cat program. Lynn Duncan still takes care of this program.

There was a continued discussion regarding EV chargers and options. Marshall 2nd the motion. All present voted in favor.

The next regularly scheduled Village Board of Trustees Meeting will be held on September 13, 2022 at 7:00pm in the Village of Wolcott Conference Room.

Respectfully Submitted,

Fran Acker

Fran Acker

Clerk-Treasurer