VILLAGE OF WOLCOTT

BOARD OF TRUSTEES

VILLAGE HALL CONFERENCE ROOM

DEPARTMENT HEAD MEETING

Sept 27, 2022

7:00 pm

Members Present: Mayor Chris Henner, Trustees: Dave Lewis, Dan Smith, Andrew Marshall and Misty Harper

Others Present: Fran Acker, Kevin Costello, Brian Ritchie

Mayor Henner called the meeting to order at 7:00 pm.

**Executive Session**

Mayor Henner made the motion to move the meeting into executive session at 7:01pm pm to discuss a personnel matter. Trustee Smith seconded the motion. All present voted in favor. Clerk-Treasurer Acker, Kevin Costello and OIC Ritchie were asked to stay*.* Mr. Costello left at 7:13 pm. Eric Minisce joined at 7:14 pm and left at 7:31 pm.

Trustee Smith made the motion to move the meeting back to open session at 7:34 pm. Trustee Marshall 2nd the motion. All present voted in favor.

Others Present: Ed Wazinski, Nick Rizzo, Jerry Lasher, Bridget Henry, Ron Lancy and Tommy Mettler

Pledge of Allegiance

**Strawberry Festival**

Bridget Henry asked the board what was involved in getting the Strawberry Festival active again. The facility use request form was previously provided to her by Clerk-Treasurer Acker. Ms Henry has reached out to various contacts to find out the level of interest. She has a tentative date of June 17, 2023. Bridget will reach out to Mary Lou Lockwood to see if the churches are interested in sponsorship as in past year. Clerk-Treasurer Acker will reach out to NYCOM/NYMIR to confirm how involved the Village of Wolcott can be with sponsorship of any events.

**Fire Department-Jerry Lasher**

Chief Lasher stated there were 17 calls for the month of August 2022.

Trustee Smith made the motion to approve Mayor Henner to signing change orders for Fire Truck. Trustee Marshall 2md the motion. All present voted in favor.

**Police Department-OIC Brian Ritchie**

See monthly report

**Highway Department- Nick Rizzo**

Two storm basins were installed on Butler Street.

Pot holes are being fixed on New Hartford and Jefferson Streets.

Village vehicles were undercoated on September 20, 2022.

Mr. Rizzo stated the highway department has started to check the Christmas lights on Main Street and some of them need repair.

**Sewer Department-Tommy Mettler**

Mr. Mettler states all is running well in the Sewer Department.

Tommy Mettler mentioned that the Village has been pumping waste water for the Town of Wolcott with no incentive. He has spoken to Marty from WCWSA and Mayor Henner regarding this. Mayor Henner stated a meeting will be set up with WCWSA to discuss.

Trustee Smith made the motion to approve Chamberlain Septic & Sewer Estimate #38 in the amount of $3,658.00 for the annual cleaning of pump stations and grit pit. Trustee Marshall 2nd the motion. All present voted in favor.

Trustee Smith made the motion to approve Chamberlain Septic & Sewer Estimate #39 in the amount of $3,665.00 for the annual aerators cleaning. Trustee Marshall 2nd the motion. All present voted in favor.

**Water Department-Ed Wazinski**

Mr. Wazinski made the board aware that the Water Tower needs to be inspected every 5 years and presented a quote from Atlantic Under Water Services in the amount of $1,800.00. Trustee Marshall made the motion to approve the quote in the amount of $1,800.00 from Atlantic Under Water Services. Trustee Lewis 2nd the motion. All but Trustee Smith voted in favor to approve. Trustee Smith had to step away from the meeting. He returned shortly after the vote.

The long awaited pump is scheduled to ship September 30, 2022.

Lake Bluff Campgrounds reached out to purchase a water meter. Ed Wazinski is working with Chris Schmidt, Badger Village rep, to order.

**Code Enforcement**

Update on “Property Being Reviewed” signs that were placed at 5948 Williams Street and 5862 New Hartford Street per the Nuisance Abatement Local Law: After an update from OIC Ritchie and no new codes or police activity, the sign at 5862 New Hartford Street will be removed. A letter will be sent to 5948 Williams Street for the resident to attend October 25th at 7:00 pm to attest as to why how the nuisance is being abated and why the sign should be removed.

**Court Audit**

Trustee Smith made the motion to accept and approve the August 2022 Court Audit. Trustee Marshall 2nd the motion. All present voted in favor.

**Village Clerk-Treasurer-Fran Acker**

Trustee Smith made the motion to approve and accept the May 2022 Treasurer’s Report and year end financials. Trustee Lewis 2nd the motion. All present voted in favor.

Trustee Smith made the motion to approve payment of NYSLRS ERS -2023 invoice in the amount of $36,871.00 to be included on November 2022 abstract. Trustee Lewis 2nd the motion. All present voted in favor.

Trustee Smith made the motion to approve payment of NYSLRS PFRS -2023 invoice in the amount of $4,266.00 to be included on November 2022 abstract. Trustee Harper 2nd the motion. All present voted in favor.

Clerk-Treasurer Acker provided an update on Village Tax collections. To date, total outstanding = $72,173.65. Total collected = $598, 174.73.

**Meeting Minutes**

Trustee Smith made the motion to accept and approve the minutes from the September 13, 2022 board meeting. Trustee Harper 2nd the motion. All present voted in favor.

**Resolution 2022-14**

Trustee Smith made the motion to approve Resolution 2022-14-JCAP Grant. Trustee Marshall 2nd the motion.

**Resolution 2022-14**

**Authorization to File Grant Application for 2022-23**

**JCAP**

Introduced by: Mayor Henner

**WHEREAS**, the Justice Court Assistance Program (JCAP) was established in 1999 to provide some State assistance to Town and Village Courts; and

**WHEREAS**, the Wolcott Village Court has received an invitation to apply for grant funding assistance under the Justice Court Assistance Program; therefore

**BE IT RESOLVED THAT** the Board of the Village of Wolcott authorizes the Village of Wolcott Court to apply for a JCAP grant in the 2022-23 grant cycle up to $30,000.

Adopted by the following vote:

Ayes: Mayor Henner, Trustees Lewis, Smith, Marshall and Harper.

Nays: None

Office of the Village Clerk

Village of Wolcott

County of Wayne

I hereby certify that I have compared the foregoing copy of a resolution with the original duly adopted by the above mentioned Board at a meeting held on the 27th day of September, 2022 and that the same is a true copy of said original and of the whole thereof.

In Witness Whereof, I have hereunto subscribed my name and affixed the official seal of the said Board this 27th day of September, 2022.

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Village Clerk

**Facilities Use Request**

Trustee Smith made the motion to approve Wolcott Rotary Club use of Fire Hall on November 8, 2022, for a Rotary Pancake Day. Trustee Harper 2nd the motion. All present voted in favor. This was approved by Chief Jerry Lasher.

**Mayor Henner**

Nothing at this time.

**Trustee Harper**

Nothing at this time.

**Trustee Marshall**

Nothing at this time.

**Trustee Smith**

Trustee Smith asked the status of the Roger Smith’s roof for his business on Main Street. He was updated that Mr. Smith was ordered by the Code Enforcement Department to have construction started by October 15, 2022 or fines of $200.00/day would start to be levied.

Trustee Smith made the board aware that Jim Fisher on Tyrrell Street asked about culverts being cleaned out at East Port Bay Road and by the Railroad Tracks. Trustee Smith, Nick Rizzo and Jeff Warrick went to look at the issue on Tyrrell Street. Jeff Warrick presented a quote in the amount of $2,750.00 to clean out the culverts. Trustee Smith make a motion to approve the quote for $2,750.00. Trustee Marshall 2nd the motion. All present voted in favor.

**Trustee Lewis**

Trustee Lewis stated that GM has a community based EV charger program they will sponsor (brand) the chargers if the Village is interested.

**Executive Session**

Trustee Smith made the motion to move the meeting into executive session at 8:54 pm to discuss a personnel matter. Trustee Lewis seconded the motion. All present voted in favor. Clerk-Treasurer Acker was asked to stay.

Trustee Marshall made the motion to move the meeting back to open session at 10:16 pm. Trustee Smith 2nd the motion. All present voted in favor.

Trustee Smith made the motion to hire Kevin Costello at $20.00/hour as part-tome police officer for 3 hours twice a month to cover court hours and extra hours as needed. This will be pending background check and drug test and is a 6 month probationary position. Trustee Lewis 2nd the motion.

Trustee Smith made the motion to hire Eric Minisce as a Full-time police officer at $20.00/hour, with $1.00 increase with benefits according to the Village of Wolcott policy with a 3 year contract contingent on background check, and drug test. This will be pending background check and drug test and is a 6 month probationary position. Trustee Harper 2nd the motion.

Trustee Smith made the motion to adjourn the meeting 10:31 pm. Trustee Lewis 2nd the motion. All present voted in favor.

The next regularly scheduled Village Board of Trustees Meeting will be held on Oct. 11, 2022 at 7:00pm in the Village of Wolcott Conference Room.

Respectfully Submitted,

Fran Acker

Fran Acker

Clerk-Treasurer