VILLAGE OF WOLCOTT

BOARD OF TRUSTEES

VILLAGE HALL CONFERENCE ROOM

DEPARTMENT HEAD MEETING

May 24, 2022

7:00 pm

Members Present: Mayor Chris Henner, Trustees: Dave Lewis, Andrew Marshall and Misty Harper

Members Absent: Trustee Dan Smith

Others Present: Fran Acker, Ed Wazinski, Nick Rizzo, Toni M. Kellam, Tommy Mettler, Ron Lancy, Linda Yancey for Rotary, and Jerry Lasher

Mayor Henner called the meeting to order at 7:00 pm with the Pledge of Allegiance.

**Rotary Little Library**

Linda Yancey with the Wolcott Rotary discussed the proposal to place (2) little Libraries on Village properties, possibly near Northrup park and on Main Street. ETA is after June 15th, 2022 to run seasonally thru each October. Definite sights will be determined and provided to the Rotary.

**Police Department-OIC Brian Ritchie-Absent**

See Monthly Report.

Annual Memorial Day Parade is scheduled for Monday May 30, 2022 starting at Glenside Cemetery start time at 10:30 am.

**Highway Department- Nick Rizzo**

The Highway Department has been busy with roadside mowing and basins.

Trustee Lewis made the motion to approve Suit-Kote proposal dated 5/24/2022 in the amount of $1,721.00 for 100 gallons of Crackfill based on N.Y.S.O.G.S bid. Trustee Marshall 2nd the motion. All present voted in favor.

See Monthly Report.

**Sewer Department-Tommy Mettler**

Tommy Mettler stated all is running well. The big pump has been rebuilt and is back and reinstalled.

All pump stations are up and running.

**Water Department-Ed Wazinski**

Mr. Wazinski stated Colacino Industries has repaired the damage done earlier by a power outage.

Lead time for a replacement pump for the Water Plant is August.

The Water Department has been working on this reading meters for this quarters billing. Several meters have been replaced outside the village and will need to be billed to the home owners.

Mayor Henner mention some painting is need at the Water Plant.

Trustee Lewis made the motion to approve the new water hook-up for 7696 East Port Bay Road. Cost without the meter is $1,500.00. Total cost will be approx. $2,300.00 w/labor and parts. Trustee Harper 2nd the motion. All present voted in favor.

Trustee Lewis made the motion to approve the new water hook-up for 6279 High Street (new build within the Village). Trustee Marshall 2nd the motion. All present voted in favor.

Tommy Mettler stated that during the PESH training on May 24, 2022 provided by Charles Riley oat DOL, Mr. Riley recommended the Village get a four gas monitor to ensure the safety of the Village employees while they enter confined spaces with potential atmospheric hazards.

**Code Enforcement**

No responses were received for the mowing ad placed for property maintenance. Deputy-Clerk Kellam will send Mayor Henner a list of those properties in violation of high grass codes.

**Village Clerk-Treasurer-Fran Acker**

Trustee Marshall made the motion to accept the March 2022 Treasurer’s report and financials. Trustee Lewis 2nd the motion. All present voted in favor.

**Meeting Minutes**

Trustee Marshall made the motion to accept and approve the minutes from the May 10, 2022 meeting. Trustee Lewis 2nd the motion. Trustee Harper abstained because she was not present at the meeting. All remaining voted in favor.

**Mayor Henner**

Mayor Henner announced that the Village of Wolcott was approved for the CARES CDBG Grant in the amount of $385K for the new fire truck.

**Fire Department-Jerry Lasher**

Chief Lasher provided the 911 report for April 2022.

The Fire Department is waiting on the hose that was ordered for the truck.

Trustee Marshall made the motion to approve the quote from Finger Lakes Communications in the amount of $3,570.40 for 6 pagers and batteries. Trustee Harper 2nd the motion. All present voted in favor.

**Farmers Market**

The 2022 season for the Wolcott Farmers Market starts May 26. It will be held on Thursdays only from 1:00pm-6:00pm. Dave Savary will still be manager working in conjunction with the Village Hall.

**Trustee Harper**

Trustee Harper asked about the type of playground equipment at the Village Park. The question of liability will be asked at the next meeting with the Village Insurance Company.

Mr. Rizzo was made aware of some broken fencing at the Falls Park. He will contact Glenn Weiler to repair.

Need to check with OIC Ritchie to confirm all the cameras are in working condition.

**Trustee Marshall**

Nothing at this time.

**Trustee Smith-absent**

**Trustee Lewis**

Trustee Lewis commented on the couple of positive posts the Wolcott Police Department had in the Times of Wayne County recently.

**Executive Session**

Mayor Henner made the motion to move the meeting into executive session at 8:30 pm to discuss a personnel matter. Trustee Harper seconded the motion. All present voted in favor. Clerk-Treasurer Acker was asked to stay.

Trustee Marshall made the motion to move the meeting back to open session at 8:50 pm. Trustee Lewis 2nd the motion. All present voted in favor.

Trustee Marshall made the motion to adjourn the meeting at 8:55 pm. Trustee Lewis 2nd the motion. All present voted in favor.

The next regularly scheduled Village Board of Trustees Meeting will be held on May 31, 2022 at 7:00pm in the Village of Wolcott Conference Room.

Respectfully Submitted,

Fran Acker

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Clerk-Treasurer