VILLAGE OF WOLCOTT

BOARD OF TRUSTEES

VILLAGE HALL CONFERENCE ROOM

DEPARTMENT HEAD MEETING

April 26, 2022

7:00 pm

Members Present: Mayor Chris Henner, Trustees: Dave Lewis, Dan Smith, Andrew Marshall and Misty Harper

Others Present: Fran Acker, Ed Wazinski, Toni Kellam, Ron Lancy, Brian Ritchie and Jerry Lasher

Mayor Henner called the meeting to order at 7:00 pm with the Pledge of Allegiance.

Mayor Henner asked for a moment of silence for those who died in the Mercy Flight Crash today.

**Police Department-OIC Brian Ritchie**

See Monthly Report.

The 2011 Ford Crown Vic. is officially out of service and the 2019 Chevy Tahoe is officially in service.

Trustee Smith made the motion to deem the 2011 Ford Crown Victoria surplus and will be put up for bid once it is prepared for sale. Trustee Harper 2nd the motion. All present voted in favor.

Trustee Smith made the motion to approve quote #202202-1044 in the amount of $2,294.68 from All Star Tactical for ammo and accessories needed for the rifle the Village received from a grant. This purchase will not be done until July 2022 due to backorder. Trustee Lewis 2nd the motion. All present voted in favor.

**Fire Department-Jerry Lasher**

Chief Lasher provided the 911 report for March 2022. There were 42 calls for last month.

The recent truck that was obtained has been lettered.

All trucks have been inspected.

Chief Lasher presented the elections results to the board for acceptance of the line officers. Trustee Smith made the motion to accept the election results of the line officers. Trustee Harper 2nd the motion. All present voted in favor.

Mayor Henner mentioned that confirmation has been received that the CARES grant application has been submitted.

**Highway Department- Nick Rizzo-Excused**

The resident at 5864 Delf Drive stopped into the office to request a handicap Road Sign be placed along Route 89, Route 104, Countryman Road and Delf Drive to warn drivers of wheelchairs in the roads. During the discussion, it was decided the Village Police will contact the resident and make them aware they should not be in the roads. Also, while in the office, they were made aware the Village cannot do anything about Routes 89 and 104 since they were outside the Village jurisdiction.

The resident at 5863 Delf Drive is putting in a new driveway and wants to cut into the road. Mayor Henner will look at and advise the resident on how they can proceed.

**Sewer Department-Tommy Mettler-Absent**

Mayor Henner made the board aware that Plantech has been contacted for maintenance to build one pump which has 10,000 hours. The seal and bearing is being changed.

Account 01240 paid their water which included sewer although they have no sewer. They asked to have sewer removed. The board reviewed the Village Code which stated:

[**§ 121-14Connection to public sewer required.**](https://ecode360.com/14546957?highlight=sewer&searchId=12166396463500271#14546957)

The owner(s) of all houses, buildings, or properties used for human occupancy, employment, recreation, or other purposes, situated within the Village, and abutting on any street, alley, or right-of-way in which there is now located or may, in the future, be located a public sewer, is hereby required, at the owner's expense to install suitable sanitary facilities therein, and to connect such facilities directly with the proper public sewer, in accordance with the provisions of this Part 1, within 90 days after official notice to do so, provided that said public sewer is within 100 feet (30.5 meters) of the property line.

Toni Kellam will send a copy of the code.

**Water Department-Ed Wazinski**

Mr. Wazinski stated the water department will be flushing hydrants beginning the week of April 25, 2022. Notice will be posted on the village website and in the Shopper. Ed also mentioned there were some issues on Smith Street.

**Zoning Board**

Trustee Smith made the motion to pre-pay Code Enforcement Officer Tom Sawtelle $309.51 for time and mileage to date for the Village of Wolcott. Trustee Harper 2nd the motion. All present voted in favor.

Residents at 5922 submitted camper use request for 180 days due to house renovation.

**Court Audit**

Trustee Smith made the motion to accept and approve the March 2022 Court Audit. Trustee Marshall 2nd the motion. All present voted in favor.

**Village Clerk-Treasurer-Fran Acker**

Trustee Smith made the motion to accept the February 2022 Treasurer’s report and financials. Trustee Marshall 2nd the motion. All present voted in favor.

**Meeting Minutes**

Trustee Smith made the motion to accept and approve the minutes from the April 12, 2022 Tentative Budget Public Hearing. Trustee Lewis 2nd the motion. Trustee Harper abstained because she was not present at the Public Hearing. All remaining voted in favor.

Trustee Smith made the motion to accept and approve the minutes from the April 12, 2022 Organizational Meeting. Trustee Marshall 2nd the motion. Trustee Harper abstained because she was not present at the Organizational Meeting. All remaining voted in favor.

Trustee Smith made the motion to accept and approve the minutes from the April 12, 2022 meeting. Trustee Lewis 2nd the motion. Trustee Harper abstained because she was not present at the meeting. All remaining voted in favor.

**Facilities Use Requests**

Trustee Smith made the motion to accept the use of Northrup Park on 5/5/2022 from 11:30am-1:00pm by Wolcott Council of Churches for the National Day of Prayer. Trustee Marshall 2nd the motion. All present voted in favor.

**Mayor Henner**

Mayor Henner asked the status of the Farmers Market for the 2022 season. Clerk Acker stated she understood it was happening but still did not have specifics and would contact Dave Savary, manager of the Market.

The Mayor asked about flowers for Main Street. Trustee Marshall will handle.

Mayor Henner will get with Nick Rizzo of the Highway Department regarding repainting of the crosswalks which is done annually.

Mayor Henner made the Village Board aware that with the Village purchasing the recent vehicles as used, $246K was saved to the tax payers’ vs purchasing new.

Still working on water grant with Clark Patterson Lee.

**Trustee Harper**

Trustee Harper mentioned a piece of fence down at the Falls Park is bent. Mayor Henner suggested Nick Rizzo take a look at it when he returns.

**Trustee Marshall**

Trustee Marshall made the Board aware that a van was bought for the Sewer Department for the amount of $16,160. International Dump truck for the Highway Department for the amount of $18,200. $20,035.00 with percentage.

**Trustee Smith**

Trustee Smith mentioned youth baseball games are starting on West Port Bay Road and asked OIC Ritchie if the Police Department could patrol the area again for safety as they did in the past.

**Trustee Lewis**

Trustee Lewis asked if it was possible to change some of the parking spots on Main Street to help with visibility issues. This will be discussed with Nick Rizzo.

**Time for the Public**

Chief Jerry Lasher thanked the Village Board for accepting the Line Officers and all the work helping the Fire Department.

**Executive Session**

Trustee Smith made the motion to move the meeting into executive session at 8:38 pm to discuss a contractual and personnel matter. Trustee Marshall seconded the motion. All present voted in favor. Clerk-Treasurer Acker was asked to stay.

Trustee Smith made the motion to move the meeting back to open session at 9:07pm. Trustee Marshall 2nd the motion. All present voted in favor.

Trustee Smith made the motion to purchase a 72” zero turn mower from McQueen’s not to exceed the price of $19,000. Trustee Lewis 2nd the motion. All present voted in favor.

Trustee Smith made the motion to present $100 gas cards for an aggregated amount not to exceed $2,500 as a reward for active members of the fire department to offset the price of gas paid for attending emergencies, on the contingency NYCOM confirms this practice is ok. Trustee Lewis 2nd the motion. All present voted in favor. Clerk Acker will reach out to NYCOM for their opinion.

Trustee Smith made the motion to adjourn the meeting at 9:14 pm. Trustee Marshall 2nd the motion. All present voted in favor.

The next regularly scheduled Village Board of Trustees Meeting will be held on May 10, 2022 at 7:00pm in the Village of Wolcott Conference Room.

Respectfully Submitted,

Fran Acker

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Clerk-Treasurer