VILLAGE OF WOLCOTT

VILLAGE HALL CONFERENCE ROOM

BOARD OF TRUSTEES

APRIL 12, 2022

7:00 pm

Members Present: Mayor Henner, Trustees: Dave Lewis, Dan Smith and Andrew Marshall

Absent: Misty Harper

Others Present: Fran Acker, Toni Kellam, Ed Wazinski, and Jerry Lasher

Mayor Henner called the meeting to order at 7:00 pm with the Pledge of Allegiance.

Trustee Smith made the motion to change the vendor for PO# 21246 assigned to Fire-End & Croker for hoses in the amount of $12,124.40 to Arnold Fire Equipment in the amount of $11,283.18 due to a lesser quote. Trustee Marshall 2nd the motion. All present voted in favor.

**ADWQR-2021**

Trustee Smith made the motion to accept the Annual Drinking Water Quality Report for 2021. This will be posted on the Village of Wolcott website. Trustee Lewis 2nd the motion. All present voted in favor.

**Water Department**

Trustee Smith made the motion to approve 2 water pits not to exceed $4,000.00. Trustee Marshall 2nd the motion. All present voted in favor.

**Planning/Zoning**

Property owner at 5982 Jefferson Street is interested in building a “tiny house” and garage on the vacant lot. Zoning and Codes guidance will be reviewed and provided to the property owner.

**Code Enforcement**

Trustee Smith made the motion to pre-pay General Code invoice #GC00116616 on the amount of $1,195.00 for eCode360 Annual Maintenance. Trustee Marshall 2nd the motion. All present voted in favor.

Tom Sawtelle, Code Enforcement Officer from the Town of Galen/Village of Wolcott has agreed to assist with the Village of Wolcott as needed. Trustee Smith made a motion to reimburse a minimum of $20.00/hour plus mileage starting from his office in the Village of Clyde if Mr. Sawtelle agrees to compensation. Trustee Lewis 2nd the motion. All present voted in favor.

**Court Audit**

Trustee Smith made the motion to accept and approve the January 2022 Court Audit. Trustee Lewis 2nd the motion. All present voted in favor.

Trustee Smith made the motion to accept and approve the February 2022 Court Audit. Trustee Marshall 2nd the motion. All present voted in favor.

**Village Clerk-Treasurer-Fran Acker**

Trustee Smith made the motion to accept January 2022 Treasurer’s report and financials. Trustee Lewis 2nd the motion. All present voted in favor.

**Meeting Minutes**

Trustee Smith made the motion to accept and approve the minutes from the February 28, 2022 Department Head Meeting. Trustee Lewis 2nd the motion. All present voted in favor.

**Abstract**

Trustee Smith made the motion to approve Abstract #011 in the amount of $147,353.93, with vouchers numbered 555-625 and checks numbered 31227-31295. Total claims from the General Fund are $110,569.49. Total claims from the Water Fund are $12,979.96. Total claims from the Sewer Fund are $23,804.48. Trustee Marshall seconded the motion. All present voted in favor.

**FY 2022-2023 Budget**

Trustee Dan Smith made the motion to approve the budget for FY 2022-2023 reviewed during the Budget Public Hearing. Trustee Lewis 2nd the motion. All present voted in favor.

**Fire Department-Jerry Lasher**

Chief Lasher provided results of ladder inspections. Trustee Smith made the motion to approve payment in the amount of $1,503.00 to American Test Center. Trustee Marshall 2nd the motion. All present voted in favor.

Saws that came up missing need to be replaced. Chief Lasher provided quotes to the board. Trustee Smith made the motion to accept Quote #15146 in the amount of $1,646.97 from Q’s Power Equipment in the amount of $1,646.97 to replace Qty (1) chainsaw and accessories. Trustee Marshall 2nd the motion. All present voted in favor.

Trustee Smith made the motion to accept Quote #14633 in the amount of $1,251.00 from Q’s Power Equipment to replace 2 Cordless Chainsaws, batteries and charges. Trustee Marshall 2nd the motion. All present

**Mayor Henner**

The Mayor spoke to Tommy Mettler regarding a quote from Plantech for a pump to be rebuilt for the sewer plant for preventive measures. Trustee Smith made a motion for Plantech to rebuild the pump at the Sewer Plant for a cost not to exceed $2,900.00. Trustee Marshall 2nd the motion. All present voted in favor.

**Trustee Marshall**

Trustee Marshall brought descriptions of 2 different vehicles to the board that are for bid at Auctions International. A Chevy van for the Sewer Department and a Dump Truck for the Highway Department.

Trustee Smith made the motion for Trustee Marshall to bid on a 2005 International Dump truck with a plow not to exceed $28,600.00 plus 10% from Auction International to be funded from Highway reserves. Trustee Marshall 2nd the motion. All present voted in favor.

Trustee Smith made the motion for Trustee Marshall to bid on a 2009 Chevy Express Van not to exceed $25,700.00 plus 10% from Auction International for the Sewer Department to be funded from reserves. Trustee Marshall 2nd the motion. All present voted in favor.

**Mayor Henner**

Mayor Henner proposed a change in Board Meeting procedures regarding “public time”. Anyone who would like to speak will be allowed 2 minutes. A timer will be set. If more time is needed, comments can be presented to the board in writing for further review. Trustee Smith made a motion to adopt the new Board Meeting procedures. Trustee Marshall 2nd the motion. All present voted in favor.

Mayor Henner asked for a quote from Harter and Sons Construction on repairs to the roofing on the storage building next to the police/Village Hall. The estimate came in at $6,200.00. A discussion started regarding the benefits of buying a storage unit to keep at the Highway barn vs the cost of the repairs. The decision of the quote for Harter and Sons Construction has been tabled at this point.

Mayor Henner read a letter received from Brett Furber regarding his residency being outside of the general area. He is requesting that his membership and position as Assistant Chief with the Fire Department be granted despite his residancy. Mayor Henner made a motion to grant Brett Furber’s request to remain with the Fire Department and waive residency. Trustee Marshall 2nd the motion. All present voted in favor.

**Trustee Harper-absent**

**Trustee Smith**

Trustee Smith made the motion to approve QTRoch02977 from Siewert Equipment in the amount of $20,552.00 for Qty (1) Flowserve Complete Wet Pit Vertical Turbine Pump for the water plant. Trustee Lewis 2nd the motion. All present voted in favor.

**Trustee Lewis**

Trustee Lewis asked if the rules of dogs within the Village could be put in the shopper. He has noticed many instances of owners not cleaning up after their dogs.

**Office Cleaning**

Trustee Smith made the motion to accept the bid of Time to Spare Cleaning at $150.00/month at a frequency of 2 times a month. Trustee Lewis 2nd the motion. All present voted in favor.

**Adjournment**

Trustee Smith made the motion to adjourn the meeting at 7:51 pm. Trustee Marshall seconded the motion. All present voted in favor.

The next regularly scheduled Village Board of Trustees Meeting will be held on April 26, 2022 at 7:00pm in the Village of Wolcott Conference Room.

Respectfully Submitted,

Fran Acker

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Clerk-Treasurer