VILLAGE OF WOLCOTT

BOARD OF TRUSTEES

VILLAGE HALL CONFERENCE ROOM

DEPARTMENT HEAD MEETING

Feb 28, 2023

7:00 pm

Members Present: Mayor Chris Henner, Trustees: Dave Lewis, Dan Smith, and Andrew Marshall

Members Absent: Misty Harper

Others Present: Fran Acker, Jerry Lasher, Ed Wazinski, Nick Rizzo, and OIC Brian Ritchie

Mayor Henner called the meeting to order at 7:00 pm with the Pledge of Allegiance.

**Fire Department-Chief Jerry Lasher**

Chief Lasher reported on the January 2023 calls.

The Fire Hall had fire inspection by Tom Sawtelle-Code Enforcement Officer.

The Village of Wolcott Fire Department is on the list for ladder testing.

Chief Lasher provided 3 quotes to wrap tanker 31. Ewing Graphics=$4,173.49. A and M Graphics =$7,000.00. Pilat Graphics = $3,350.00. Trustee Smith made the motion to approve the Pilat Graphics quote in the amount of $3,350.00. Trustee Marshall 2nd the motion. All present voted in favor.

**Police Department-OIC Brian Ritchie**

See attached report.

Trustee Smith made the motion to state old office furniture in the police garage as surplus due to unusable. Nick Rizzo, OIC Brian Ritchie and Clerk Acker are to work together to determine if any can be repurposed. Any damaged will be thrown out. Trustee Lewis 2nd the motion. All present voted in favor.

**Highway Department- Nick Rizzo**

Mr. Rizzo handed in a Department report.

Nick Rizzo got information regarding new holiday banners and LED lights for holiday bulbs.

Mr. Rizzo received new contact information for the railroad and spoke with them regarding the tracks on Orchard Street. He received the approval to either pave over or remove the tracks on Orchard Street. Nick will reach out again regarding the tracks on West Main Street.

The No Parking signs have been put up by the school.

Trustee Smith made the motion to approve the purchase of sand for the winter roads not to exceed $2,500.00. Trustee Marshall 2nd the motion. All present voted in favor.

Trustee Smith made the motion to approve the purchase of stone for work on several village streets (including Delf Dr, New Hartford, WPB, Smith St.) not to exceed $6,000.00. Trustee Marshall 2nd the motion. All present voted in favor.

Trustee Smith made the motion to approve Crane’s Tree Service estimate in the amount of $4,300.00 for cutting, trimming and grinding several trees on Main, Butler, New Hartford and Washington Street. Trustee Marshall 2nd the motion. All present voted in favor.

**Sewer Department-Tommy Mettler-absent**

Mayor Henner has reached out to Marty at WCWSA regarding the problem with the Town of Wolcott EQ tank. Sean has been working on the problem and is waiting for parts. Todd at Evoqua has also been contacted.

**Water Department-Ed Wazinski**

Mr. Wazinski stated that water reads and water shut offs have gone pretty well.

The water department has been working on maintenance at the water plant.

Mr. Wazinski is still waiting on a quote from F.W. Webb for an adopter for the new pump. The new pump is not operating until this is received.

Mayor Henner has had more conversations with Eric Weiss at CPL regarding grants for the water plant. Mr. Weiss may be reaching out to Ed Wazinski for more information needed for grant application.

**Village Clerk-Treasurer-Fran Acker**

Trustee Smith made the motion to accept the January 2023 Treasurers report and financials. Trustee Marshall 2nd the motion. All present voted in favor.

**Meeting Minutes**

Trustee Smith made the motion to accept and approve the minutes from the January 24, 2023 Public Hearing. Trustee Marshall 2nd the motion. All present voted in favor.

Trustee Smith made the motion to accept and approve the minutes from the January 24, 2023 Department Head meeting. Trustee Lewis 2nd the motion. All present voted in favor.

Trustee Smith made the motion to accept and approve the minutes from the February 15, 2023 meeting. Trustee Lewis 2nd the motion. All present voted in favor.

**Mayor Henner**

Mayor Henner has been reached by some Village residents regarding problems with mail delivery. He has reached out to Code Enforcement Officer Tom Sawtelle who is researching.

**Trustee Harper**

Nothing at this time

**Trustee Marshall**

Nothing at this time.

**Trustee Smith**

Nothing at this time.

**Trustee Lewis**

Trustee Lewis inquired if trees that were removed will be replaced. Mayor Henner suggested Nick Rizzo-Highway, reach out to Wayne County for replacement suggestions.

**Executive Session**

Trustee Smith made the motion to move the meeting into executive session at 8:02pm for a contractual reason. Trustee Marshall 2nd the motion. Clerk-Treasurer Acker was asked to stay. Trustee Marshall made the motion to move back to regular session at 9:00pm. Trustee Smith 2nd the motion.

Trustee Smith made the motion to adjourn the meeting at 9:03 pm. Trustee Lewis 2nd the motion. All present voted in favor.

The next regularly scheduled Village Board of Trustees Meeting will be held on March 14, 2023 at 7:00pm in the Village of Wolcott Conference Room.

Respectfully Submitted,

Fran Acker

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Clerk-Treasurer