VILLAGE OF WOLCOTT

BOARD OF TRUSTEES

VILLAGE HALL CONFERENCE ROOM

DEPARTMENT HEAD MEETING

June 13, 2023

7:00 pm

Members Present: Mayor Chris Henner, Trustees: Dave Lewis, Dan Smith and Andrew Marshall

Others Present: Fran Acker, Charlotte Henner, Toni M. Kellam, Ed Wazinski, Ron Lancy, and Roger Parker

Mayor Henner called the meeting to order at 7:00 pm with the Pledge of Allegiance.

**11899 Orchard Street Sewer Bill**

Mr. Parker asked to be on the agenda to address overage of his sewer bill. His house has been vacant due to construction. His insurance company came out and found there was a leak above the sump pump. Ed Wazinski, Head of the Village Water Department, met Mr. Parker at 11899 Orchard Street and witnesses both the hot and cold waterlines spraying against the wall and traveling to the sump pump hole indicating the condition of the pex lines froze and split. Trustee Smith made the motion to remove the overage of the sewer fees in the amount of $729.67 which was confirmed by Deputy Clerk-Treasurer Kellam. Trustee Marshall 2nd the motion. All present voted in favor. Deputy Clerk-Treasurer Kellam assisted Mr. Parker with his bill that night.

**Fire Department-Chief Jerry Lasher-absent**

**Police Department-OIC Brian Ritchie-absent**

**Highway Department-Nick Rizzo-absent**

Deputy Clerk Kellam received a call asking about an autistic sign for Lake Street. Temporarily tabled. Need to speak with Highway Foreman Rizzo for more details.

**Sewer Department-Tommy Mettler-absent**

**Water Department-Ed Wazinski**

Mr. Wazinski stated he is pushing employee Garth Moody to get his license. Asked Clerk Acker to confirm contact hours for Ron Lancy.

The new pump is up and running. The bill from Casters for installation will be coming in.

**Trustee Harper arrived at 7:21pm**

**Code Enforcement**

6088 East Port Bay Road violations are now at $2,800.00 with no response from property owner and no resolution. Trustee Smith made the motion to forward to the Village attorney for next steps. Trustee Marshall 2nd the motion. All present voted in favor.

**Court Audit**

Trustee Smith made the motion to accept and approve the May 2023 Court Audit. Trustee Lewis 2nd the motion. All present voted in favor.

**Village Clerk-Treasurer**

Clerk-Treasurer Acker presented the board with the Excellus BCBS letter filed with the NYS Department of Financial Services to approve an 11.30% increase to premiums in 2024.

Clerk-Treasurer Acker presented the board with the Village taxes collected to date in the amount of $136,322.01 since June 1, 2023.

**Meeting Minutes**

Trustee Lewis made the motion to accept and approve the minutes from the May 23, 2023 Public Hearing. Trustee Marshall 2nd the motion. Mayor Henner, Trustees Lewis and Marshall voted in favor. Trustees Smith and Harper were not present at the public hearing, therefore abstained.

Trustee Lewis made the motion to accept and approve the minutes from the May 23, 2023 Department Head Meeting. Trustee Marshall 2nd the motion. Mayor Henner, Trustees Lewis and Marshall voted in favor. Trustees Smith and Harper were not present at the meeting, therefore abstained.

**Abstract #014**

Trustee Smith made the motion to approve Abstract #014 in the amount of $29,101.73, with vouchers numbered 15-38 and checks numbered 32144-32167. Total claims from the General Fund are $11,288.72. Total claims from the Water Fund are $1,041.51. Total claims from the Sewer Fund are $16,771.50. Trustee Harper seconded the motion. All present voted in favor.

**Abstract #001**

Trustee Smith made the motion to approve Abstract #001 in the amount of $51,064.66, with vouchers numbered 1-18 and checks numbered 32142-32143&32168-32183. Total claims from the General Fund are $42,639.57. Total claims from the Water Fund are $4,936.90. Total claims from the Sewer Fund are $3,488.19. Trustee Marshall seconded the motion. All present voted in favor.

**June 1, 2023-May 31, 2027 Union Contract**

Trustee Smith made the motion to approve the new union contract effective June 1, 2023-May 31, 2027 and for Mayor Henner to sign. Trustee Marshall 2nd the motion. All present voted in favor.

**Mayor Henner**

Mayor Henner is continuing to work with Eric Wies on a possible grant for the Water Lake Plant upgrade. The application needs to be submitted by the end of July 2023. The next step in the process is to get Bond Counsel. The village has reached out to the Village Attorney and Municipal Solutions for recommendations.

The Strawberry Festival/Old Heritage Festival is June 17th. There is currently up to 40 vendors. The Highway department is holding off on tarring/stoning of streets until after the festival.

Mayor Henner asked what is being done with work on a house on Jefferson Street. Noticed no permits but work being done. The board was told that several requests has been made for the owner to get permits to no prevail. Mr. Sawtelle, Code Enforcement Officer, will issue a stop work order for the property.

The Mayor also asked for an update on properties with high grass. Letters will be sent to those who have not received property maintenance violation letters. Mowing will be done to those properties that are outside 10 day notification.

**Trustee Harper**

Trustee Harper is researching grants for playgrounds.

**Trustee Marshall**

Trustee Marshall said the Wolcott Historical Society is updating the pictures at the Kiosk located at Falls Park.

**Trustee Smith**

Nothing at this time.

**Trustee Lewis**

Nothing at this time.

**Executive Session**

Trustee Smith made the motion to move the meeting to executive session for a personnel matter at 8:44 pm. Trustee Marshall 2nd the motion. All present voted in favor. Clerk-Treasurer Acker was asked to stay.

Trustee Smith made the motion to move the meeting back to regular session at 9:06 pm. Trustee Marshall 2nd the motion. All present voted in favor.

Trustee Marshall made the motion to adjourn the meeting at 9:07 pm. Trustee Smith 2nd the motion. All present voted in favor.

The next regularly scheduled Village Board of Trustees Meeting will be held on July 11, 2023 at 7:00pm in the Village of Wolcott Conference Room.

Respectfully Submitted,

Fran Acker

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Clerk-Treasurer